Agenda

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Kingston Town Neighbourhood Committee

Date: Wednesday 3 June 2015
Time: 7:30 pm
Place: Guildhall, Kingston upon Thames

Members of the Committee

Canbury Ward
Councillor Geoff Austin
Councillor Andrea Craig
Councillor David Glasspool

Grove Ward
Councillor Phil Doyle
Councillor Chrissie Hitchcock
Councillor Rebekah Moll

Norbiton Ward
Councillor Bill Brisbane
Councillor Linsey Cottington
Councillor Sheila Griffin

Tudor Ward
Councillor David Cunningham (Vice-Chair)
Councillor Maria Netley
Councillor Hugh Scantlebury (Chair)

Everyone is welcome to attend the meeting

This agenda is available to view on: www.kingston.gov.uk
You can also access this agenda through the Modern.gov app or by scanning the QR code with your smartphone.

Free Wifi can be accessed in the Council Chamber:
User name – rkbpublic
Password - freewifi
AGENDA

Questions and public participation

- a 30 minute question and answer session at the start of the meeting – advance notice of questions is encouraged.
- contributions during the debate on items at the discretion of the Chair

1. Apologies for Absence

2. Appointment of Chair and Vice Chair of the Neighbourhood Committee

To agree appointments for the 2015/16 Municipal Year

3. Appointment of the Chair and Vice Chair of the Planning Sub Committee

To agree appointments for the 2015/16 Municipal Year

4. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests and any other personal interests relevant to items on this agenda.

5. Minutes

To confirm the minutes of the meeting held on 18 March 2015

6. Petitions

To receive any petitions from residents.

7. Neighbourhood Manager’s Report

The Neighbourhood Manager will report on current Kingston Town Neighbourhood issues and topics

Presentation from the Metropolitan Police on the first Anniversary of implementation of the Kingston Town Neighbourhood Designated Public Places Order

Sgt Dave Williams will update on progress

8. Proposed New Traffic Management in Memorial Square, Kingston

To consider proposals to change the vehicular access to Memorial Square
10. Proposed new "at any time" waiting restrictions in Coombe Road, Kingston - Objection to draft Traffic Management Order

To set aside the objection and agree that the TMO is made

11. Introduction of Control Parking Zone in Lower Ham Road, Bank Lane, Albany Mews and Albany Park Road - Objection to draft Traffic Management Order

To set aside the objections and agree that the TMO is made

12. Application to Designate Buildings of Townscape Merit - Park Works (18-20 Borough Road), the Pottery Tapas Bar, 20 Park Road

To designate the above sites as Buildings of Townscape Merit

13. Neighbourhood Budget Outturn 2014/15

To receive the budget outturn and note the decision of the Policy and Finance Committee regarding use of the underspend

14. School Crossing Patrols Review

To consider the findings of the review

15. Neighbourhood Grants

To consider three applications for Neighbourhood Grants

16. INFORMATION ITEMS

- Update on members of the public circulating information at Planning Meetings
- Work Programme

17. URGENT ITEMS AUTHORISED BY THE CHAIR

Dates of Future Meetings

Meetings are held at the Guildhall, High Street, Kingston upon Thames and start at 7.30pm unless otherwise stated.

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Welcome to this meeting

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Kingston Town Neighbourhood Committee

The Kingston Town Neighbourhood Committee is made up of your local elected Councillors and is responsible for making decisions about local services, which can be tailored to the local area.

Do you want to ask a question?

There is a Question Time of up to 30 minutes from 7.30pm – 8pm. Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. (There are some green slips on the chairs and there are more copies.) Please fill in the relevant part and hand this in to the Committee Secretary at the top table. For enquiries please contact Marian Morrison 020 8547 4623, email: marian.morrison@kingston.gov.uk.

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Running order

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form at the start of the meeting and hand this to the Committee Secretary if you would like to request that a particular item is heard earlier in the meeting.

Taking part in the meeting

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, including questions on items listed on the agenda. To attract the Chair’s attention, please raise your hand.

Speaking at meetings

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.
More meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).

A large print copy of the agenda can be requested in advance.

Recording of the meeting

This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Interests

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Call In

Most of the decisions made at the Committee, except on decisions on planning applications/planning enforcement/tree preservation orders and any licensing applications, can be called in for review by 100 people who live, work or study in the Borough. The call in period is 5 days after the minutes have been published (the deadline for the call in of any of these decisions will be set out in the Minutes). Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be considered at a meeting of full Council which may either

i. agree a response to the Call in. [If Council raises no objection to the decision the decision becomes effective from the date of the Council meeting and may proceed to implementation.] or
ii. establish a Task and Finish Group to review the decision in more detail. The Task and Finish Group will report recommendations to the original decision making Committee which may either accept them or send a recommendation to Council to (i) reject the recommendation or (ii) to accept the recommendation in part or (iii) to adopt an alternative course of action.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.