Canbury Ward
Councillor Geoff Austin
Councillor Andrea Craig
Councillor David Glasspool

Grove Ward
Councillor Phil Doyle
Councillor Rebekah Moll
Vacant

Norbiton Ward
Councillor Bill Brisbane
* Councillor Linsey Cottington
Councillor Sheila Griffin

Tudor Ward
Councillor David Cunningham
Councillor Maria Netley (Vice-Chair)
Councillor Hugh Scantlebury (Chair)

* Absent

Time of Reflection

Prior to the start of the meeting Councillor Hugh Scantlebury drew attention to sad news related to two former members of Kingston Town Neighbourhood Committee. Councillor Chrissie Hitchcock and former Councillor Frank Thompson both passed away at the end of May.

Councillor Chrissie Hitchcock had been a former Chair of this committee, Mayor on two occasions and sat on Development Control and Licensing Committees.

Frank Thompson sadly retired from the Council in September 2014 and had been a member of Development Control, Residents Health and Social Care Services Committees and the Health Overview Panel.

The committee moved to pass on condolences to the families of Chrissie Hitchcock and Frank Thompson. The committee held a two minute period for reflection on this sad news.
Questions

Questions were discussed prior to the meeting. These are summarised in the annex to the minutes but do not form part of the minutes.

1. **APPOINTMENT OF CHAIR AND VICE CHAIR OF THE NEIGHBOURHOOD COMMITTEE**

Councillor Hugh Scantlebury was appointed as Chair (proposed by Councillor David Cunningham and seconded by Councillor Maria Netley).

There were two nominations for Vice Chair:
- Councillor Maria Netley (proposed by Councillor Andrea Craig and seconded by Councillor David Cunningham, and Councillor Geoff Austin (proposed by Councillor Bill Brisbane and seconded by Councillor Rebekah Moll).

Councillor Maria Netley was appointed as Vice Chair.

Voting for Vice Chair:

For Councillor Netley – Councillors David Cunningham, Andrea Craig, Phil Doyle, David Glasspool, Hugh Scantlebury,

For Councillor Austin – Councillors Bill Brisbane, Rebekah Moll and Sheila Griffin

2. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Linsey Cottington.

Councillor Rebekah Moll was welcomed to the committee following her re-appointment as a councillor for Grove Ward.

3. **APPOINTMENT OF THE CHAIR AND VICE CHAIR OF THE PLANNING SUB COMMITTEE**

Councillor Geoff Austin was appointed as Chair (proposed by Councillor David Cunningham and seconded by Councillor Bill Brisbane).

Councillor Phil Doyle was appointed as Vice Chair (proposed by Councillor David Cunningham and seconded by Councillor David Glasspool).

4. **DECLARATIONS OF INTEREST**

The following declarations of personal interests were made:
Item 10, Appendix B - Proposed new “at any time” waiting restrictions in Coombe Road, Kingston – Objection to draft Traffic Management Order

Councillor Bill Brisbane as he lives near by.

Item 11, Appendix C – Introduction of Control Parking Zone in Lower Ham Road, Bank Lane, Albany Mews and Albany Park Road – Objection to Traffic Management Order

Councillor David Cunningham as he lives adjacent to the area. He withdrew from the discussions (as he has done previously).

Councillor Maria Netley as she lives in the area.

Item 12, Appendix D - Application to Designate Buildings of Townscape Merit – Park Works (18-20 Borough Road) the Pottery Tapas Bar, 20 Park Road

Councillor David Glasspool as he lives in the consultation area of the planning application for the Park Works site.

Item 15, Appendix G - Neighbourhood Grants
Councillor Sheila Griffin as she is a member of Kingston Arts. (She refrained from voting on the grant application from Kingston Arts)

5. MINUTES

RESOLVED that: the minutes of the meeting held on 18 March 2015 were confirmed as a correct record.

6. PETITIONS

There were no petitions.

7. NEIGHBOURHOOD MANAGER’S REPORT

The Neighbourhood Manager reported on the following events:

- Kingston Hospital Open Day on Saturday 13 June from 11.00 to 15.00

- Kingston Regatta on 11 and 12 July

- Dragon Boats Racing on Sunday 19 July, Canbury Gardens

- Ride London on Sunday 2 August.
Sgt Dave Williams gave a presentation on outcomes from the introduction of the Designated Public Places Order in Kingston. The order gives police the power to stop an individual from drinking alcohol regardless of behaviour. However, it is intended to be used to address nuisance or annoyance associated with alcohol in a public place. It is not intended to disrupt peaceful leisure activities, for example, families having a picnic in a park with a glass of wine.

The order was introduced on 12 June 2014 for the Town Centre area and Canbury Gardens. It has been helpful both for both daytime policing (addressing problems associated with people consuming alcohol and begging) and night time policing (people leaving clubs and pubs). The Order enables the police to interrupt the antisocial behaviour and engage or challenge, direct people to leave an area, remove alcohol and prevent violent crime.

The Police have received no complaints as a result of the use of this power and there has been a reduction in violent crime during the months of October to December 2014. DPPO orders are generally accepted as the norm in town centres and Kingston is now in line with other London boroughs.

Sgt Williams also referred to additional funding from RBK and Mayor’s Office for Policing and Crime (MOPAC) which has enabled the recruitment of twelve additional police officers in the Town Centre in relation to crime prevention. Members observed that this had reduced the need for officers in other parts of the borough to be drafted into the centre.

Members expressed very positive views on changes arising from the introduction of the DPPO and particularly noted the improvements for Canbury Gardens. However, comments was made about the displacement of issues outside of the DPPO area, notably Norbiton and also from inner London as a result of policing initiatives in those areas. Sgt Williams confirmed this was receiving attention.

Members referred to the introduction of fixed penalty enforcement of litter and dog excrement by private patrols from 8 June 2015 and trusted there would police cooperation for this initiative.

Sgt Williams was thanked for attending the meeting.
9. **INTRODUCTION OF CONTROL PARKING ZONE IN LOWER HAM ROAD, BANK LANE, ALBANY MEWS AND ALBAN Y PARK ROAD - OBJECTION TO DRAFT TRAFFIC MANAGEMENT ORDER**

In introducing the report the officer stated that the hours of the proposed CPZ were between 11.00am and 2.00pm and not 8.00am to 6.30 as set out in the report at para 3.

There have been several requests from residents for parking controls in these roads, which for various reasons have not been introduced due to opposition from other residents. This most recent proposal was the result of individual requests from residents of Lower Ham Road and Albany Park Road. A draft Traffic Management Order (TMO) was advertised in the local press and on-street on 25 March 2015. This invited comments from all those affected by the proposed restrictions. The latest consultation results showed that 65% of respondents supported parking controls between 11am and 2pm Monday to Saturday and 35% did not support the proposal.

Several objections, including a petition, were received against the proposed Control Parking Zone in these roads and these were set out in the report along with officer comments. One of the objections received is a petition from residents of the flats at 42a & 42b Albany Park Road, who by virtue of a Section 106 agreement are prevented from purchasing permits. Further details of objections and officer comments were tabled as late material.

A number of contributions to the discussion were made from the public gallery. These included representations from residents of 42a & 42b Albany Park Road concerning potential parking difficulties which would arise with the introduction of CPZ related to the current S106 agreement which governs parking arrangements for those residents. Difficulties around visitor parking were highlighted including those for people who require care or are disabled and a request was made for the decision to be deferred until the matter of the S106 agreement was resolved. The officer however advised that the S106 agreement had been introduced as part of the planning permission for the development to protect availability of parking for existing residents.

Members discussed the question of the S106 agreement and invited an application to the Council to enable consideration to be given the question of amending this prior to the introduction of the controls in November.

It was acknowledged that in some areas, larger properties have ample off street parking but that CPZ generally gives rise to displacement parking. Potential difficulties due to the narrowness of Lower Ham Road were discussed particularly outside nos 138 and 140 and 107 and 109 and it was suggested that these properties were excluded from the scheme.

**RESOLVED that:**

1. The objections be set aside for the reasons detailed in para 2 of the report and the Traffic Management Order be made and implemented in November 2015;
2. The possibility of excluding defined parking bays outside 107 & 109 and 138 & 140 Lower Ham Road would be considered during the final design of the scheme; and

3. The objectors are informed of the Committee’s decision and the reasons for it (i.e. the latest consultation results support the introduction of controls).

Voting: Unanimously in favour

The following declarations of personal interests were made:

Councillor Maria Netley as she lives in the area.
Councillor David Cunningham as he lives adjacent to the area. He withdrew from the discussions (as at previous meetings when this was discussed) and did not vote.

10. NEIGHBOURHOOD GRANTS

The Neighbourhood Committees can award grants of up to £750 towards the costs of projects or activities run by voluntary organisations in their area. Subject to certain criteria, the committee can decide to award grant aid where an activity is of direct benefit to the residents of the Neighbourhood in terms of social welfare, sports, art, play and leisure activities, youth provision or environmental improvement, particularly where they meet Neighbourhood priorities.

Kingston Arts (formerly Kingston Arts Council) - the grant request is to assist in the payment of the ongoing administrative and staffing costs at premises in Surrey House.

Kingston Environment Centre - the request is towards the cost of a polytunnel and work benches for the Hogsmill Community Garden.

North Kingston Choir - the request is towards the cost of one-off amplification equipment items for concerts at outside events.

RESOLVED that: the following grants are awarded:

1. Kingston Arts £750

but with the condition that other current grant applications are also approved by other neighbourhoods.

Voting:

In favour: Councillors Geoff Austin, Bill Brisbane, Andrea Craig, David Cunningham, Phil Doyle, David Glasspool, Rebekah Moll, Maria Netley, Hugh Scantlebury.
2. Kingston Environment Centre £750

Voting: Unanimously in favour

3. North Kingston Choir £750

Voting: Unanimously in favour

Councillor Sheila Griffin declared a personal interest in the application from Kingston Arts as she is a member of Kingston Arts and did not vote on this application.

11. APPLICATION TO DESIGNATE BUILDINGS OF TOWNSCAPE MERIT - PARK WORKS (18-20 BOROUGH ROAD), THE POTTERY TAPAS BAR, 20 PARK ROAD

The report detailed recommendations by independent heritage consultants Drury McPherson partnerships to designate Park Works (18-20 Borough Road) and the Pottery Tapas Bar (20 Park Road) as Buildings of Townscape Merit. These buildings meet the criteria required for this designation and the report recommended that they be placed on the local list of Buildings of Townscape Merit.

Park Works is a small building attached to industrial premises and dates from the late 1930s. Its special interest derives from the World War air-raid watchers’ post that surmounts the street. The industrial site made specialist glass fibre fabrics for aircraft insulation.

The Pottery Tapas Bar was built between 1840-1865 in the Northern Renaissance style of late-Victorian pub architecture and has considerable local historic interest as many pubs have closed and been demolished.

The two applications were discussed separately.

The Director of the Built Heritage Consultancy put forward reasons against the local listing for Park Works. He contended that the benefits of the proposed planning application outweighed the loss arising from demolition and whilst the lower part of the building dated to 1939, the watch tower was constructed in 1941 and this did not meet one of the local criteria.

The officer outlined the value of local listing prior to consideration of a planning application which included demolition of the building. The developer would have to explain the reason for demolition in more detail and explore the possibility of retention.

Members also considered a proposal to defer the decision but noted the potential benefits in relation to the current planning application. They accepted that listing
would provide some guidance in relation to any future planning application with a view to incorporating some of the benefits of the existing features of the building.

Members expressed a range of views during discussion on the merits of the application for Park Works and on balance supported the proposal.

**RESOLVED that:** subject to a review of consultation responses, to delegate to the Director of Place that:

1. Park Works (18 – 20 Borough Road) is designated as a Building of Townscape Merit; and

2. The Pottery Tapas Bar (20 Park Road) is designated as a Building of Townscape Merit.

**Voting: Park Works**

For - Councillors Bill Brisbane, Andrea Craig, David Cunningham, Sheila Griffin, Rebekah Moll, Maria Netley

Against - Councillors Geoff Austin, Phil Doyle

Abstain – Councillor Hugh Scantlebury

Cllr David Glasspool did not vote on the Park Works item as he had declared a personal interest in the application because he lives in the consultation area of the planning application for this site.

**Voting: Pottery Tapas Bar:**

Unanimously in favour

12. **PROPOSED NEW "AT ANY TIME" WAITING RESTRICTIONS IN COOMBE ROAD, KINGSTON - OBJECTION TO DRAFT TRAFFIC MANAGEMENT ORDER**

Coombe Road (A238) from Cobham Road to Wolverton Avenue currently has a single yellow line waiting restriction operating from 8.30am to 6.30pm, Monday to Saturday along with peak hour loading restrictions. In addition, the junction of Norbiton Avenue is protected with double yellow ‘At Any Time’ waiting restriction for approximately 10 metres either side. Cobham Road junction has similar protection afforded by the zig zags of the zebra crossing.

There has been one serious and two slight accidents in the last five years. Several requests were received last year from local residents asking for double yellow line restrictions on Coombe Road close to the junction with Norbiton Avenue to supplement the existing day time restrictions.

Initial proposals was consulted upon in November 2014 to extend the double yellow lines from Cobham Road and Manorgate Road. Following comments from the
residents of 17 to 23 Coombe Road the proposals were modified to extend only as far as the railway bridge.

Proposals for consideration were to introduce double yellow line ‘at any time’ waiting restrictions between Station Road and the rail bridge as shown on plan at Annex 1. The proposals are expected to improve safety, through better sightlines particularly for the vulnerable road user such as cyclists.

Members discussed local unloading and stopping requirements and agreed that double yellow lines be introduced with the exception of numbers 62, 64 and 66 Coombe Road where single yellow lines are put in place.

RESOLVED that:

1. a) the objections be set aside (over ruled) for the reasons detailed above with the exception of the area by numbers 62, 64 and 66 Coombe Road where the single yellow line should remain unchanged;

   b) in other areas the double yellow lines are to proceed as shown on the attached plan (Annex1); and

2. the objectors are informed of the Committee’s decision and the reasons for it.

Voting: unanimously in favour

Councillor Bill Brisbane declared a Personal Interest in this item as he lives nearby.

13. SCHOOL CROSSING PATROLS REVIEW

Following the transfer of the School Crossing Patrol (SCP) service from the Metropolitan Police Service in 2000 17 SCP sites were adopted and there are now 19 in the Borough. The role of the service is to help children cross the road on their way to and from school and School Crossing Patrols now have the additional authority to assist adult pedestrians. The responsibility for ensuring the safety of children making journeys to and from school remains with parents whether or not a local authority is able to provide safer routes to school or safer crossing facilities.

The Local Authority Road Safety Officers’ Association guidelines suggest that School Crossing Patrol sites should be reviewed every two years to ensure the sites are appropriately located and resources are used effectively. Twelve of the 19 SCP sites are currently vacant and this latest review has sought to prioritise the importance of recruitment on a “low”, “moderate”, “high” basis.

The committee was requested to consider the recommendations proposed for Kingston Town and make comments. The recommendations were that a) the current six school crossing sites in Kingston Town Neighbourhood continue in operation; and b) a Patrol Officer is recruited for the site at Park road/Princes Road as this is considered high priority.
During discussion the committee suggested that approaches to recruitment are widened and the method is not solely reliant on advertisements in local papers; for example approaches could be made to the schools which the crossings serve.

RESOLVED that:

The comments outlined above are considered by officers.

14. NEIGHBOURHOOD BUDGET OUTTURN 2014/15

Kingston Town Neighbourhood has a final outturn underspend of £64,516 as detailed in Annex 1. The Director of Finance will recommend to the Policy and Resources Committee that this is carried forward for use in 2015/16 on neighbourhood priorities.

This underspend is partly due to schemes that were agreed to be funded through discretionary allocations that are not yet complete. If the underspend is approved to be carried forward, the Committee may decide to keep these funds ring-fenced for their originally approved purpose. This would leave £40,816 unallocated for use on new schemes.

The 2015/16 budget is in line with the draft budget presented on 4 February 2014. There have been minor amendments to the recharges budget as shown in Annex 2.

RESOLVED that:

1. the 2014/15 outturn position is noted;

2. the Policy and Resources Committee is recommended to carry forward the underspend for use on neighbourhood priorities in 2015/16;

3. Proposals for use of the underspend would considered at the next meeting; and

4. the 2015/16 budget is noted.

Voting: unanimously in favour

15. PROPOSED NEW TRAFFIC MANAGEMENT IN MEMORIAL SQUARE, KINGSTON

Memorial Square plays a major link between the pedestrianised Clarence Street and Ancient Market Place. K+20 has identified the link as an area for improvement and Policy K10 (Town Centre Public Realm) outlines improved pedestrian link between Clarence Street and the Ancient Market.
The proposal is to extend the pedestrianised area where only service vehicles would only be allowed to access the area for loading between 6am and 10am and between 4pm and 6pm, Monday to Saturday, with no entry at all on Sunday. This would introduce the same controls as exist within the Ancient Market Place. Cyclists would not be affected.

Currently the space has 9 disabled parking bays which are usually occupied and a loading bay. Two or three more cars displaying blue badges are normally parked on yellow lines despite the presence of the poorly marked and signed loading restrictions and service vehicles add to traffic movements. The associated manoeuvring presents a risk to pedestrians and creates a barrier between the two major shopping areas.

The removal of vehicles from this area would co-joint Clarence and Church Streets creating a seamless commercial environment and a significantly improved routes to the Ancient Market, the river and the Rose theatre. Any changes will provide reasonable alternative parking for blue badge holders so that they are not disadvantaged by the change.

RESOLVED that:

1. Approval in principle is given to extending the current access restrictions that exist for the Ancient Market to operate in Memorial Square providing access only for service vehicles between 6 am and 10 am and between 4 pm and 6 pm, Monday to Saturday, with no entry at all on Sunday. Any restriction will make provision for special access arrangements for All Saints Church as currently in place for the Druid's Head in the Ancient Market; and

2. A report is brought to a future meeting, outlining how the needs of current users, including blue badge holders, service vehicles and All Saints Church may best be met, and recommending the nature and extend of the consultation.

Voting: Unanimously in favour

16. INFORMATION ITEMS

RESOLVED that: the following items be noted

- Restriction on the tabling of new information by members of the public at planning meetings

- Work Programme
17. MR PAUL DRUMMOND - RETIREMENT

The Chair drew attention to the imminent retirement of Paul Drummond who had served the Council for 26 years in Neighbourhood Engineering. Latterly he has been Acting Service Manager for Traffic Management and Design.

Members gave Mr Drummond a vote of thanks.

Signed………………………………… ………………….Date…………………
Chair
Questions

Mr C Kember asked the following questions:

Ride London

What meetings since the last KTNH meeting have taken place with TfL, London Buses or any other outside agency/organisation to discuss the major loss of bus services in Tudor, Canbury and Norbiton wards on the day of Ride London Cycle Event?

What meetings are proposed?

Who is the Lead officer in these discussions and will any councillors be present?

Will RBK please agree to press London Buses for the poster on affected bus stops specific to Kingston Town and North Kingston to show where buses are available on the day of the ride?

Will RBK press for full details of revised bus routes/stops to be displayed at Kingston and Norbiton Railway Stations?

Mr Drummond confirmed that a detailed planning meeting would be taking place in Kingston on 4 June with TfL. Mr Kember’s questions would be raised at that meeting and a written response sent to him.

Councillor David Cunningham confirmed that he attended the previous meeting with TfL and Ride London and he did make representations about the issues previously raised by Mr Kember.

Manorgate Road Home Zone

What work is expected over the next few weeks starting soon to improve the scrub and flower beds in the Home Zone in Manorgate Road?

As the Green spaces Officer was not present at the meeting, it was confirmed that Mr Kember would be sent a written answer and the letter would be copied to members of the committee