Agenda

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Audit, Governance and Standards Committee

Date: Wednesday 20 April 2016
Time: 7:30 pm
Place: Guildhall, Kingston upon Thames

Members of the Committee

Councillor Rowena Bass (Chair) (Chair)
Councillor Mike Head (Vice Chair)
Councillor Tom Davies
Councillor Phil Doyle
Councillor Thay Thayalan

Independent Member Mrs Sue Lewry-Jones

Everyone is welcome to attend the meeting

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Meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. Where there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (this may only be available in the first 2 or 3 rows).
- A large print copy of the agenda can be requested in advance.

Emergency evacuation arrangements

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Recording of the meeting

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Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Phrases used at meetings

Like all organisations, the Council has its own ‘jargon’. On the agenda and during debates you will see/hear the following phrases:

- **Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.
AGENDA

Apologies for absence

Declarations of Interest

1. MINUTES
   To confirm the minutes of the meeting held on 13 January 2016.

2. Pensions Administration Update
   Appendix A

3. Fraud Update
   Appendix B

4. Grant Certification Report
   Appendix C

5. External Audit Plan 2015/16
   Appendix D

6. Pension Fund Audit Plan
   Appendix E

7. Corporate Risk Register Summary
   Appendix F
   
   Exempt information for Committee only.
   A3 copy enclosed separately
   
   Annex 1 Summary Register
   Annex 2 Risk 12
   Annex 3 Risk 43

Exclusion of the Press and Public

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

This paragraph covers information relating to the financial or business affairs of any particular person (including the authority holding that information)

Corporate Risk Register Summary

   Annex 1 Summary Register
   Annex 3 Data Protection

8. Internal Audit Update
   Appendix G
9. Internal Audit Recommendations - Follow up  Appendix H

10. Internal Audit Strategy and Charter 2016/17  Appendix I

11. Internal Audit Plan and Fraud Plan 2016/17  Appendix J

12. Urgent Items Authorised by the Chair