

Agenda

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THE ROYAL BOROUGH OF
KINGSTON
UPON THAMES

Policy and Finance Committee

Date: Thursday 2 July 2015

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames KT1 1EU

Members of the Committee

Councillor Eric Humphrey(Chair)
Councillor Gaj Wallooppillai (Vice Chair)

Councillor Rowena Bass
Councillor David Cunningham
Councillor Kevin Davis
Councillor Andrew Day
Councillor Phil Doyle
Councillor Richard Hudson

Councillor John Ayles
Councillor Tom Davies
Councillor Liz Green
Councillor Rachel Reid

Councillor Linsey Cottington

Everyone is welcome to attend the meeting

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AGENDA

1. Apologies for Absence and Attendance of Alternate Members

2. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests and any other non-pecuniary interests (personal interests) relevant to items on this agenda.

3. Minutes

To confirm the minutes of the meeting of the Committee held on 14th April 2015.

4. Our Kingston Programme

Appendix A

To launch the Council's Our Kingston Programme including the Outcome Based Budgeting project to deliver the vision and policy programme set out in Destination Kingston while meeting our savings targets.

5. Medium Term Service and Financial Plan - Destination Kingston 2014/15 - 2017/18 - 2014/15 Revenue Outturn

Appendix B

To report the revenue outturn position for 2014/15 and note the way in which this will impact on the delivery of the Medium Term Service and Financial Plan for 2015/16 to 2018/19.

6. Revenue Support Grant

Appendix C

To update the Committee on the work being undertaken to achieve greater financial independence for Kingston and to ensure that the economic rewards of growth within the borough are retained for local benefit.

7. Corporate Grants Programme – Moving to a Commissioning Approach

Appendix D

To propose changes to the management of the Council's Corporate Grants Programme and move from an application process towards a commissioning approach, while retaining some level of small grants.

8. Grants to Voluntary Organisations: Emerging Needs and New Initiatives Grants 2015/16 and Community Investment Fund Update

Appendix E

To set out proposals for the allocation of grant support to voluntary organisations under the Emerging Needs and New Initiatives Grant strand for 2015/16 and to regularise a previous year's grant award from the Community Investment Fund

9. Annual Equalities Update**Appendix F**

To receive the annual summary of progress in the implementation of equalities in service provision and employment.

10. London Living Wage**Appendix G**

To provide information to the Committee to enable it to consider implementation of the London Living Wage

11. Shared Internal Audit Service**Appendix H**

To seek approval to extend the current shared Internal Audit service with the London Borough of Richmond, to include the London Borough of Merton based on the proposal set out in the Business case at Annex A.

12. Anti-Social Behaviour, Crime & Policing Act 2014 Public Spaces Protection Order and Fixed Penalty Notice Arrangements**Appendix I**

To report the outcome of the Public Spaces Protection Order (dog fouling) consultation and recommend the order is made, and to agree a consistent fixed penalty level, and reduced penalty for early payment, for all Fixed Penalty Notices (FPNs) issued under provisions of the Anti-Social Behaviour, Crime and Policing Act 2014 in those cases where the offender is given the opportunity of avoiding liability to prosecution by paying a fixed penalty under a FPN.

13. Kingston Town Centre Management Board Appointment**Appendix J**

To consider the appointment of a representative to sit on the Kingston Town Centre Management Board.

14. Appointments to Internal Working Groups**Appendix K**

To consider appointments to internal Member Working Groups for the 2015/16 Municipal Year.

15. Standing Order 32 - Urgent Action**Appendix L**

To report the details of the urgent action taken in accordance with Standing Order 32 in respect of temporary classroom facilities at the Kingston Academy site.

16. Urgent Items Authorised by the Chair

To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstances in accordance with S100B(4) of the Local Government Act 1972.

17. Exclusion of Press and Public

The following resolution is included if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph *...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(*relevant regulatory paragraph to be indicated)

Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Committee

The Committee is made up of your local elected Councillors. As one of five strategic committees of the Council, it helps to set the overall direction of the Council.

Public participation during the meeting

Do you want to ask a question?

There is a Question Time of up to 30 minutes from 7.30pm – 8pm. Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. (There are some green slips on the chairs and there are more copies.) Please fill in the relevant part and hand this in to the Committee Officer at the top table.

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Running order

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form at the start of the meeting and hand this to the Committee Officer if you would like to request that a particular item is heard earlier in the meeting.

Taking part in the meeting

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention, please raise your hand.

Speaking at meetings

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

More meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

Recording of the meeting

This meeting will be audio recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Interests

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

Call In

Most of the decisions made at the Committee, except on decisions on planning applications/ planning enforcement/tree preservation orders and any licensing applications, can be called in for review by 100 people who live, work or study in the Borough. The call in period is 5 days after the minutes have been published (the deadline for the call in of any of these decisions will be set out in the Minutes). Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a full meeting of the Council. The Council at this meeting cannot change the original decision, it may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the Committee with its views and a request that the decision is reconsidered taking account of these views.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.