Agenda

For enquiries on this agenda, please contact:
Ann Sweeney, tel 020 8547 4629
e-mail: ann.sweeney@kingston.gov.uk

Published on 20 June 2016

Audit, Governance and Standards Committee

Date: Tuesday 28 June 2016
Time: 7:30 pm
Place: Guildhall, Kingston upon Thames

Members of the Committee

- Councillor Chris Hayes (Chair)
- Councillor Eric Humphrey (Vice Chair)
- Councillor Rowena Bass
- Councillor Tom Davies
- Councillor Thay Thayalan

Independent Member: Mrs Sue Lewry–Jones

Everyone is welcome to attend the meeting

This agenda is available to view on: www.kingston.gov.uk
You can also access this agenda through the Modern.gov app or by scanning the QR code with your smartphone.
Meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. Where there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

Recording of the meeting

This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Phrases used at meetings

Like all organisations, the Council has its own ‘jargon’. On the agenda and during debates you will see/hear the following phrases:

- **Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.
AGENDA

Apologies for absence

Declarations of Interest

1. Minutes
   To approve as a correct record the minutes of the meeting held on 20 April 2016

2. Audit, Governance & Standards update - Grant Thornton   Appendix A

3. Contracts Register Review   Appendix B

4. Annual Accounts Process   Appendix C

5. Treasury Management Annual Report   Appendix D


7. Summary Corporate Risk Register and Risk Monitoring   Appendix F
   Annex 1 Summary Register
   Exempt information for Committee only.
   A3 copy enclosed separately

8. Annual Internal Audit report   Appendix G

9. Effectiveness of Internal audit   Appendix H

10. Expansion of Shared Internal Audit Service   Appendix I

11. Urgent items authorise by the Chair

12. Exclusion of Press and Public
   To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
This paragraph covers information relating to the financial or business affairs of any particular person (including the authority holding that information)

Corporate Risk Register Summary  Appendix F Annex 1  Summary Register