Agenda

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Audit, Governance and Standards Committee

Date: Wednesday 30 November 2016
Time: 7:30 pm
Place: Guildhall, Kingston upon Thames

Members of the Committee

Councillor Chris Hayes (Chair)
Councillor Eric Humphrey (Vice Chair)
Councillor Rowena Bass
Councillor Tom Davies
Councillor Thay Thayalan

Independent Member
Mrs Sue Lewry–Jones

Everyone is welcome to attend the meeting

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Meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. Where there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

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Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Phrases used at meetings

Like all organisations, the Council has its own 'jargon'. On the agenda and during debates you will see/hear the following phrases:

- **Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.
AGENDA

Apologies for absence

Declarations of Interest

1. Minutes
   To approve as a correct record the minutes of the meeting held on 22 September 2016

2. Treasury Management Mid Year Review 2016-2017 Appendix A

3. Corporate Risk Register Summary Appendix B

4. External Auditor Appointments Appendix C

5. 2015/16 Annual Audit Letter - Grant Thornton Appendix D

6. Councillor Recall Scheme Review and Code of Conduct Appendix E

7. Internal Audit Update Appendix F

8. Urgent Items Authorised by the Chair

9. Exclusion of the Press and Public
   The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

   To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Corporate Risk Register Summary – Annex 1 of Appendix B