



THE ROYAL BOROUGH OF  
**KINGSTON**  
UPON THAMES

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## Health Overview Panel

Date: Thursday 13 July 2017

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames

### Members of the Committee

Councillor Rowena Bass (Chair), Councillor Maria Netley (Vice Chair), Councillor Sushila Abraham, Councillor Geoff Austin, Councillor Paul Bedforth, Councillor Mary Clark, Councillor Sheila Griffin, Councillor David Fraser, Councillor Shiraz Mirza and Councillor Rachel Reid

### Advisory Members

To be appointed at the meeting

## Everyone is welcome to attend the meeting

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## **AGENDA**

### **Questions and public participation**

- a 20 minute question and answer session at the start of the meeting –advance notice of questions is encouraged.
- contributions during the debate on items may be made at the discretion of the Chair

#### **1. Questions**

To consider questions from the gallery on items which are not on the agenda

#### **2. Apologies for absence and attendance of substitute members**

#### **3. Declarations of Interest**

#### **4. Minutes**

To agree the minutes of the meeting held on 14 March 2017

#### **5. Appointment of Advisory Members**

To appoint the following advisory members for the 2017/18 municipal year:

- Grahame Snelling, Chair of Healthwatch
- Kate Dudley, Chair of Kingston Carers' Network and Alternate David Still, Adult Carers Service Manager
- Dr Jane D'Souza, GP Advisory Member

#### **6. Update on key roles, drivers and changes for Kingston health and social care partners **Appendix A****

To consider the attached report and ask any questions.

The report includes contributions from:

- Kingston Clinical Commissioning Group
- GP Chambers
- Kingston Hospital NHS Foundation Trust
- South West London and St George's NHS Mental Health Trust
- Healthwatch Kingston
- Your Healthcare (Annex 1)
- Adult Social Care – Kingston Co-ordinated Care (Annex 2)

**7. Work Programme****Appendix B**

To agree one to two main topics for consideration at the remaining meetings in the 2017/18 Municipal Year (Thursday 12 October, Thursday 7 December and Wednesday 28 March).

**8. Annual Report of the Health Overview Panel 2016/17****Appendix C**

To receive the annual report which describes the work undertaken in the past year

**9. Question Time**

To agree that individual questioners may take up no more than 2 minutes per person (plus time for officer responses) during the 20 minutes question time at the beginning of the meeting.

**10. Minutes of the Health and Wellbeing Board****Appendix D**

To consider the minutes of the Health and Wellbeing Board held on 28 March 2017 and 15 June 2017

**11. Urgent Items authorised by the Chair****12. Exclusion of the Press and Public**

This item is included as a standard agenda item which will only be relevant if any exempt matter is to be considered at the meeting:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in Part I of Schedule 12A to the Act \*, would be disclosed.

(\*relevant regulatory paragraph to be indicated eg paragraph 1 for information relating to any individual)

**DATES OF FUTURE MEETINGS**

Meetings are held at the Guildhall, High Street, Kingston upon Thames and start at 7.30pm unless otherwise stated on the agenda.

- Thursday 12 October 2017
- Thursday 7 December 2017
- Wednesday 28 March 2018

## **Welcome to this meeting.**

The following information explains the way some things are done at the meeting.

### **Information about the Health Overview Panel**

The Panel is made up of your local elected Councillors plus Advisory Members who have been co-opted to represent specific interests. Its role is outlined below:

The Panel may review and scrutinise any matter relating to the planning, provision and operation of the health service commissioned or delivered in this authority's area. It may make reports or recommendations to the Council, Health and Wellbeing Board or the appropriate Strategic Committee, health bodies, other relevant agencies and providers of services on any matter it has reviewed or scrutinised. The Panel may review:

- arrangements made by NHS bodies to secure hospital and community health services to the local residents
- the provision of such services to local residents
- the provision of family health services, personal medical services personal dental services, pharmacy and NHS ophthalmic services
- the public health arrangements in the area
- the planning of health services by NHS bodies, including plans made in co-operation with local authorities, setting out a strategy for improving both the health of the local population, and the provision of health care to that population
- the plans, strategies and decisions of the local Health and Wellbeing Board
- the arrangements made by NHS bodies for consulting and involving patients and the public under the duty placed on them by Sections 242 and 244 of the NHS Act 2006
- any matter referred to the Panel by Healthwatch under the Health and Social Care Act 2012
- social care services and other related services delivered by this authority.

The Panel may respond as a consultee to NHS bodies in respect of proposals for substantial development of the health service in the authority's area; and any proposals to make any substantial variations to the provision of such services.

### **Public participation during the meeting**

There is a Question Time of up to 20 minutes from 7.30pm – 7.50pm. Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. (There are some green slips on the chairs and there are more copies.) Please fill in the relevant part and hand this in to the Committee Secretary at the top table.

Questions sent in before the meeting will be answered at the meeting. Depending on officers and health representatives present it may not be possible to answer questions handed in at the meeting and these will be replied to in writing to the questioner where address or email details are provided and members of the committee. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

### **Running order**

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a pink form at the start of the meeting and hand this to the Committee Secretary if you would like to request that a particular item is heard earlier in the meeting.

### **Taking part in the meeting**

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention, please raise your hand.

### **Speaking at meetings**

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

### **Accessibility**

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

### **Emergency evacuation arrangements**

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

### **Webcasting of the meeting**

This meeting will be webcast live on <https://kingston.public-i.tv/core/portal/home> and a recording will also be available to watch back a few hours afterwards. Recordings are accessible for a period of 12 months. Members of the public sitting in the public seating area will not generally be in direct camera shot but we cannot always guarantee this so please note that, by attending the meeting you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

### **Filming**

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

### **Interests**

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

### **Minutes**

Unlike minutes of other committees the Panel's minutes capture the item and main points of discussion and record any decision or recommendations agreed by the Panel at the meeting.