Agenda

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Housing Sub Committee

Date: Thursday 2 November 2017
Time: 7:30 pm
Place: The Guildhall, High Street, Kingston KT1 1EU

Members of the Committee

Councillor Cathy Roberts (Chair), Councillor Maria Netley (Vice Chair), Councillor Paul Bedforth, Councillor Bill Brisbane, Councillor Linsey Cottington, Councillor Kevin Davis and Councillor Margaret Thompson

Advisory members:

a) leaseholders representative – Libby Goodsearles
b) private sector landlords representative
c) residents associations representative – Harry Hall
d) registered providers representative – Robin Oliver
e) sheltered housing residents representative – one member to attend from a pool of four representatives: Jenny McNamara, Margaret Lloyd, Maria Wise and Tom Wood [only one member from this pool of representatives may serve as the advisory member at each meeting]

Everyone is welcome to attend the meeting

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Agenda

1. Public Question Time

2. Apologies for Absence and Attendance of Substitute Members

3. Declarations of interest

4. Minutes of the last meeting
   (1) To confirm the Minutes of the meeting held on 7 September 2017 are a correct record
   (2) To confirm (with reference to Minute 12) that an amendment can be made to Annex 3 of Appendix A (‘Freeholders and Leaseholders Decant Policy’) on page A59 Section 2 (‘Resolution’) (first sentence) to delete the word ‘Cabinet’ from the following phrase ‘...the case for a CPO being presented to the Council’s Cabinet for decision’ so that it reads ‘...the case for a CPO being presented to the Council for decision’ – as this more correctly reflects the governance arrangements of this Council.

5. Designation of a borough wide Additional House in Multiple Occupation Scheme
   To obtain approval to redesignate an Additional House in Multiple Occupation Licensing (AHMOL) Scheme (which has both financial and legal implications for the Council).

6. Kingston Residents Scrutiny Panel (KRiSP) Sheltered Housing
   To consider the recommendations of KRiSP on Sheltered Housing and the senior management response and to agree the way forward.

7. KRiSP Value for Money Report & Annual Appraisal
   To consider the Annual Review & Value for Money (VfM) Report for the Kingston Residents Scrutiny Panel (KRiSP)

8. The Future Delivery Model for Housing Services
   To inform the Committee of proposals about a New Housing Model and seek approval to consult on these proposals.

9. Urgent items authorised by the Chair
   To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstances in accordance with S100B(4) of the Local Government Act 1972.
10. **Exclusion of the press and public**
The following resolution is included if any exempt matter is to be considered at the meeting for which the Sub-Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph *….of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(*relevant regulatory paragraph to be indicated)
Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Sub-Committee

The Sub-Committee is made up of your local elected Councillors and includes non-voting advisory members. It has overall responsibility for the Council’s housing functions, including council housing, homelessness, allocations and standards of housing in the area. Specific responsibilities include:

(a) the Council’s Housing Strategy; (b) homelessness and the allocation of housing;
(c) the commissioning or delivery of landlord functions in relation to council owned housing;
(d) all matters related to the regulation of private sector housing; (e) housing licensing and housing enforcement; (f) housing loans and grants.

In addition the Sub-Committee: (g) oversees the Housing Revenue Account, making recommendations to the Adults and Children's Committee on its management; (h) contributes to the development and delivery of the estate regeneration programme and is responsible for the policies and processes required to implement the programme, where they relate to residents and leaseholders; and (i) considers and makes recommendations to the Adults and Children's Committee on matters relating to the Council’s wider health and wellbeing policies and programmes.

Public participation during the meeting

Do you want to ask a question?

There is a Question Time of up to 30 minutes from 7.30pm – 8pm. Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. (There are some green slips on the chairs and there are more copies.) Please fill in the relevant part and hand this in to the Committee Officer at the top table.

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Running order

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form at the start of the meeting and hand this to the Committee Officer if you would like to request that a particular item is heard earlier in the meeting.

Taking part in the meeting

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair’s attention, please raise your hand.

Speaking at meetings

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech-friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.
More meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- A large print copy of the agenda can be requested in advance.

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

Webcasting of the meeting

This meeting will be webcast live on https://kingston.public-i.tv/core/portal/home and a recording will also be available to watch back a few hours afterwards. Recordings are accessible for a period of 12 months. Members of the public sitting in the public seating area will not generally be in direct camera shot but we cannot always guarantee this, so please note that, by attending the meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Interests

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Call In

Most of the decisions made at the Committee, except on decisions on planning applications/planning enforcement/tree preservation orders and any licensing applications, can be called in for review by 100 people who live, work or study in the Borough. The call in period is 10 days after the meeting and the deadline for the call in of any decisions will be set out on the relevant report. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a full meeting of the Council. The Council at this meeting cannot change the original decision; it may decide that no further action is necessary, in which case the decision will be implemented, or it will refer the issue back to the Committee with its views and a request that the decision is reconsidered taking account of these views.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.