South of the Borough Neighbourhood Committee

Date: Wednesday 14 March 2018
Time: 7:30 pm
Place: Chessington Methodist Church, Church Lane/ Moor Lane, Chessington KT9 2DJ

Chessington North & Hook Ward
Councillor Clive Chase
Councillor Andrew Day
Councillor Margaret Thompson

Chessington South Ward
Councillor Rachel Reid (Chair)
Councillor Patricia Bamford
Councillor Shiraz Mirza

Tolworth & Hook Rise Ward
Councillor Tom Davies
Councillor Lorraine Dunstone (Vice-Chair)
Councillor Thay Thayalan

Community Advisers
Simon Jakeman and Sue Towner

Everyone is welcome to attend the meeting

This agenda is available to view on: www.kingston.gov.uk
You can also access this agenda through the Modern.gov app or by scanning the QR code with your smartphone.
Agenda

Emergency evacuation procedures

1. Public Questions

There is a period of up to 30 minutes for public questions on matters relevant to the Committee’s remit which are not related to items featuring on the agenda.

Advance notice of questions, while not essential, is encouraged, in order that replies can be sought from relevant officers ready for the meeting.

On a trial basis, if there is any time remaining of the 30 minutes, residents will be invited to report any local news items which they consider will be of interest to those attending the meeting.

2. Petitions

To receive any petitions submitted by councillors or members of the public.

3. Apologies for Absence

4. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests and any non-pecuniary interests (personal interests) relevant to items on this agenda.

5. Minutes

To confirm as a correct record the minutes of the meeting held on 24 January 2018.

6. Community Manager’s Report

The Community Manager will report on issues arising.

7. Green Lane, Chessington (South of and Including Kenwood) - Review of Consultation on Experimental Waiting Restriction Proposals

Appendix A

To consider results of the consultation with residents and businesses on proposals for experimental waiting restrictions in Green Lane, Chessington and agree a course of action based on the outcome. The area consulted and affected by the proposals being to the south of and including the property called Kenwood.

8. Parbury Rise/Bolton Road - objections to TMO

Appendix B

To consider two objections raised in response to a Traffic Management Order (TMO) for proposals to introduce No Waiting ‘At Any Time’ double yellow line restrictions in Bolton Road, by the junction with Parbury Rise.
9. **Urgent Items authorised by the Chair**

To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstances in accordance with S100B(4) of the Local Government Act 1972.

10. **Information Items**

1) TfL Traffic Schemes update (attached)

2) RBK Traffic Schemes update (to follow)

3) Dates of Future Meetings and Potential Forthcoming Business (below):

All meetings commence at 7.30pm:

- Thursday 7 June 2018 – Hook Centre, Hook Road, Chessington KT9 1EJ
  - Elmcroft Drive - Local Area of Special Character (LASC) designation
  - South of the Borough 2018/9 Community Plan

- Thursday 6 September 2018: Chessington Methodist Church, Church Lane, Chessington KT9 2DJ

- Thursday 1 November 2018: Tolworth Girls School, Tala Close, Surbiton KT6 7LQ

- Tuesday 22 January 2019 –Chesington Methodist Church, Church Lane, Chessington KT9 2DJ (to be confirmed)

- Thursday 7 March 2019 Conversation - Southborough School Hook Road, Surbiton, Surrey, KT6 5AS

- Wednesday 27 March 2019 - Chessington Methodist Church, Church Lane, Chessington KT9 2DJ (to be confirmed)

11. **Exclusion of the Press and Public**

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph *….of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(*relevant regulatory paragraph to be indicated)
Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the South of the Borough Neighbourhood Committee

The Committee is made up of your local elected Councillors and is responsible for making decisions about local services, which can be tailored to the local area.

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- A large print copy of the agenda can be requested in advance.

Emergency evacuation arrangements - If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance please remain seated and an Officer will assist you from the building.

Recording of the meeting - This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming - Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Information for members of the public - Details on access to the meeting, asking questions, speaking on items, call in and other information are just after the list of items.

There is a Question Time of up to 30 minutes from 7.30pm – 8pm.

Running order - Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form, available at the start of the meeting, if you would like to request that a particular item is heard earlier.

Contact for further information - For further about Council Committees and meetings please contact: Jean Cousens tel. 020 8547 5023, e-mail: jean.cousens@kingston.gov.uk
More meeting information

Public participation during the meeting - During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention please raise your hand.

Do you want to ask a question or are you here for a particular item? - There are green slips available that can be used to ask a question or to ask for an item to be taken earlier in the meeting. Please fill in the relevant part and hand this in to the Committee Secretary at the top table.

Question time - Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. For enquiries please contact Jean Cousens tel. 020 8547 5023, e-mail:jean.cousens@kingston.gov.uk

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Speaking at meetings - Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

Phrases used at meetings - Like all organisations, the Council has its own ‘jargon’. On the agenda and during debates you will see/hear the following phrases:

Interests - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Community Call In

Most of the decisions made at the Committee, except on decisions on planning applications/planning enforcement/tree preservation orders and any licensing applications, can be called in for review by 100 people who live, work or study in the Borough. The call in period is 10 days after the meeting and the deadline for the call in of decisions will be set out on the report. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a full meeting of the Council. The Council at this meeting cannot change the original decision; it may decide that no further action is necessary, in which case the decision will be implemented, or will refer the issue back to the Committee with its views and a request that the decision is reconsidered taking account of these views.

Minutes - The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.