

Agenda

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Kingston Town Neighbourhood Committee

Date: Wednesday 27 March 2019

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames

Members of the Committee

Canbury Ward

Councillor Zain Abbas
Councillor Olivia Boulton
Councillor Caroline Kerr (Chair)

Grove Ward

Councillor Fiona Boulton
Councillor Rebekah Moll (Vice-Chair)
Councillor Jon Tolley

Norbiton Ward

Councillor Emily Davey
Councillor Dave Ryder-Mills
Councillor Ollie Wehring

Tudor Ward

Councillor David Cunningham
Councillor Katrina Lidbetter
Councillor Maria Netley

Everyone is welcome to attend the meeting

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AGENDA

Questions and public participation

- a 30 minute question and answer session at the start of the meeting –advance notice of questions is encouraged.
- contributions during the debate on items at the discretion of the Chair. However this is with the exception of any planning applications, enforcement or TPOs. Please see guidance notes on speaking on these items at the end of the agenda.

1. Questions

To consider questions from the gallery on items not on the agenda

2. Apologies for absence

3. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests and any other personal interests relevant to items on this agenda.

4. Minutes

To confirm the minutes of the meeting held on 22 January 2019

5. Petitions

To receive any petitions from residents.

6. Neighbourhood Manager's Report

The Neighbourhood Manager will report on current Kingston Town Neighbourhood issues and topics.

7. Planning Application - The Barge Dock Site, Down Hall Road, Kingston Upon Thames,KT1 1PS (18/12421) **Appendix A**

To determine the application

8. Planning consultation: 4 Manorgate Road, Kingston upon Thames, KT2 7EL (18/13000/FUL) **Appendix B**

To provide comments on the proposed application which will be determined by Development Control Committee

9. King's Road Outcome of Consultation **Appendix C**

To note the results of the consultation on traffic management measures and consider the way forward

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|------------|---|-------------------|
| 10. | Latchmere Lane Area - result of parking beat survey | Appendix D |
| | To note the results of the parking beat surveys and consider the way forward | |
| 11. | Neighbourhood Working Arrangements | Appendix E |
| | To consider how the committee wishes to utilise some of the new powers and flexibilities in its working arrangements | |
| 12. | Community Grants Programme | Appendix F |
| | To note the grant funding streams available for 2019/20 and to agree the working arrangements for the allocation of the Committee's Councillor Ward Funding | |
| 13. | Work Programme | Appendix G |
| | To note the work programme | |
| 14. | URGENT ITEMS AUTHORISED BY THE CHAIR | |
| 15. | Exclusion of press and public | |

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph *...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(*relevant regulatory paragraph to be indicated)

Dates of Future Meetings

Neighbourhood Committee Meetings

(Meetings are held at the Guildhall, High Street, Kingston upon Thames and start at 7.30pm unless otherwise stated)

Tuesday 4 June 2019

Thursday 5 September 2019

Tuesday 5 November 2019

Tuesday 7 January 2020

Tuesday 10 March 2020

Welcome to this meeting

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Kingston Town Neighbourhood Committee

The Kingston Town Neighbourhood Committee is made up of your local elected Councillors and is responsible for making decisions about local services, which can be tailored to the local area

Do you want to ask a question?

There is a Question Time of up to 30 minutes from 7.30pm – 8pm. Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. (There are some green slips on the chairs and there are more copies.) Please fill in the relevant part and hand this in to the Committee Secretary at the top table. For enquiries please contact **Marian Morrison 020 8547 4623**, email: marian.morrison@kingston.gov.uk.

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Running order

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form at the start of the meeting and hand this to the Committee Secretary if you would like to request that a particular item is heard earlier in the meeting.

Taking part in the meeting

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, including questions on items listed on the agenda. To attract the Chair's attention, please raise your hand.

Speaking at meetings

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

More meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

Recording of the meeting

This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Interests

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

Call In

Most of the decisions made at the Committee, except on decisions on planning applications/ planning enforcement/tree preservation orders and any licensing applications, can be called in for review by a minimum of 100 people who live, work or study in the Borough or 9 Councillors. A Decision Notice will be published on the Council's website soon after the meeting with details of the decisions and the call in period expires 10 working days after the meeting. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a meeting of the Council's Scrutiny Panel. The Panel at this meeting cannot change the original decision. It may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the decision making Committee (or, exceptionally, to a meeting of the Full Council) with its views and a request that the decision is reconsidered taking account of these views.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.

Speaking on Planning Applications, Enforcement, or TPOs

There is a registration scheme for residents wishing to speak on Planning Applications, Tree Preservation Orders or Enforcement cases to be determined by the Committee.

(For other items on the agenda, including planning applications on which the Neighbourhood is being consulted before the application is considered by the Development Control Committee, residents may ask questions and give their views at the discretion of the Chair.)

The arrangements for speaking on applications are based on both sides having equal time to make their points to Councillors. To make sure that the meeting runs in a way which is fair to everyone, these arrangements will be followed without any exceptions being made. The full scheme is on the Council website at the 'Council and Decision making' webpages.

Everyone wishing to speak on an Application, Enforcement Action or Tree Preservation Order must have registered **THREE** days before the meeting. **Objectors must have responded to the consultation on an application.** To register please contact: **Marian Morrison 020 8547 4623, email: marian.morrison@kingston.gov.uk**
Registration deadline: 10.00am Monday 25 March 2019.

Time for speaking - FIVE minutes is allowed for **each side** on each application. This time has to be shared by however many there are on each side. If there is a large number of speakers, people must decide amongst themselves on a spokesperson or some other arrangement. The Chair of the meeting has **no discretion** to extend the time limit.

Speakers may find it helpful to have made some notes on what they want to say, so that they make the most of the speaking time. The notes attached to the original consultation letter from the Planning Officer will have explained the things that the Committee can't take account of - loss of view, property values etc.

The order of speaking is:

	Planning applications	Enforcement/Tree Preservation Orders
1.	Planning Officer to present item	
2.	Objector(s) (5 minutes)	Land/property owner (5 minutes)
3.	Applicant (5 minutes)	The Council as applicant and/or supporters of the action proposed (5 minutes)
	Questions from Committee to Objector(s) and Applicant	
4.	Objector(s) (5 minutes)	Land/property owner (5 minutes)
5.	Applicant (5 minutes)	The Council as applicant and/or supporters of the action proposed (5 minutes)
6.	Sweep up by Planning Officer	
7.	Questions from Committee to Officers	
8.	Debate and decision by Committee	

