

Agenda

For enquiries on this agenda, please contact:
Ann Sweeney , tel 020 8547 4629
email: ann.sweeney@kingston.gov.uk



Published on 4 March 2019

Audit, Governance and Standards Committee

Date: Tuesday 12 March 2019

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames

Members of the Committee

Councillor Yogan Yoganathan (Chair)

Councillor Kim Bailey (Vice Chair)

Councillor Zain Abbas
Councillor Rowena Bass
Councillor Jaesung Ha

Independent Member Paul Eardley

Everyone is welcome to attend the meeting

This agenda is available to view on: www.kingston.gov.uk

You can also access this agenda through the Modern.gov app or by scanning the QR code with your smartphone.



Meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. Where there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

Recording of the meeting

This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Phrases used at meetings

Like all organisations, the Council has its own 'jargon'. On the agenda and during debates you will see/hear the following phrases:

- **Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.

AGENDA

Apologies for absence

Declarations of Interest

Question Time

Up to 15 minutes are available at the start of the meeting to deal with questions which have been submitted to the Chair from members of the public. Questions should be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. Where a full reply cannot be given orally at the meeting, a written reply will be sent to the questioner and members of the Committee.

Any questions directed to the external auditors – Grant Thornton - on which it is not possible to give an immediate response will be noted and responded to in writing.

1. Minutes

To confirm the minutes of the meeting held on 21 November 2018.

2. External Audit Plan and Pension Fund Plan 18/19 Appendix A

3. Annual Certification Letter Appendix B

4. Summary Corporate Risk Register Update Appendix C

5. Internal Audit Update Appendix D

6. Internal Audit Charter and Strategy and Internal Audit Plan 2019/20 Appendix E

7. Date of Next Meeting and dates for Municipal Year 2019/20

Next meeting Thursday 02 May 19

2019/20

Tuesday 30 Jul 19
 Thursday 24 Oct 19
 Thursday 23 Jan 20
 Thursday 30 Apr 20

8. Exclusion of the Press and Public

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph x of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9. Urgent Items Authorised by the Chair