

Agenda

For enquiries on this agenda, please contact:

Gary Marson, Democratic Services Team Leader

Tel: 0208 547 5021/email gary.marson@kingston.gov.uk



THE ROYAL BOROUGH OF
KINGSTON
UPON THAMES

Finance and Contracts Committee

Date: Monday 18 March 2019

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames, KT1 1EU

Members of the Committee

Councillor Dave Ryder-Mills (Chair), Councillor Alison Holt (Vice Chair) and Councillors Rowena Bass, Mark Beynon, Liz Green, Jaesung Ha, Jason Hughes, Christine Stuart, Sharron Falchikov-Sumner, John Sweeney and Sharon Young

Everyone is welcome to attend the meeting

This agenda is available to view on: www.kingston.gov.uk

You can also access this agenda through the Modern.gov app or by scanning the QR code with your smartphone.



Agenda

1. **Public Questions**

A period of up to 30 minutes for public questions on matters relevant to the Committee's remit which are not related to items featured on the agenda. Advance notice of the questions is preferred but not essential.

2. **Apologies for Absence and Attendance of Substitute Members**

3. **Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests and any other non pecuniary interests (personal interests) relevant to items on the agenda.

4. **Minutes**

To confirm and sign the minutes of the meetings held on 23 January 2019.

5. **Boundary Commission Review - Sizing Report**

Appendix A

This report summarises the Royal Borough of Kingston's submission to the Local Government Boundary Commission on council size as stage one as part of the Commission's review of Kingston's electoral arrangements.

6. **Recruitment Agency Contract - Variation**

Appendix B

To approve a variation to the existing agency recruitment contract with Adecco for a period of twelve months until April 2020.

7. **Cambridge Road Estate Redevelopment Joint Venture Contract Award** **Appendix C**

To agree the mechanisms through which the Council enters into a Joint Venture to deliver the redevelopment of the Cambridge Road Estate.

To set out the arrangements that are being put in place to facilitate the period between approval of this report and the ballot in the Autumn 2019 through a Completion Agreement

8. **Urgent Items Authorised by the Chairman**

To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstance in accordance with S100B(4) of the Local Government Act 1972

9. **Exclusion of Press and Public**

The following resolution is included if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph *...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information. (*relevant regulatory paragraph to be indicated)

Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Finance and Contracts Committee

The Committee is made up of your local elected Councillors and is responsible for making decisions about local services, which can be tailored to the local area.

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda** can be requested in advance.

Emergency evacuation arrangements - If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance please remain seated and an Officer will assist you from the building.

Webcasting of the meeting - This meeting will be webcast live on <https://kingston.public-i.tv/core/portal/home> and a recording will also be available to watch back a few hours afterwards. Recordings are accessible for a period of 12 months. Members of the public sitting in the public seating area will not generally be in direct camera shot but we cannot always guarantee this, so please note that, by attending the meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Filming - Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Information for members of the public - Details on access to the meeting, asking questions, speaking on items, call in and other information are just after the list of items.

There is a **Question Time** of up to 30 minutes from 7.30pm – 8pm.

Running order - Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form, available at the start of the meeting, if you would like to request that a particular item is heard earlier.

Contact for further information - about Council Committees and meetings please contact: **Gary Marson, Democratic Services Team Leader**, tel: 0208 547 5021
email gary.marson@kingston.gov.uk

More meeting information

Public participation during the meeting - During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention please raise your hand.

Do you want to ask a question or are you here for a particular item? - There are some green slips on the chairs and there are more copies. These can be used to ask a question or to ask for an item to be taken earlier in the meeting. Please fill in the relevant part and hand this in to the Committee Secretary at the top table.

Question time - Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. For enquiries please contact **Gary Marson, Democratic Services Team Leader, Tel: 0208 547 5021/email gary.marson@kingston.gov.uk**

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Speaking at meetings - Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

Phrases used at meetings - Like all organisations, the Council has its own 'jargon'. On the agenda and during debates you will see/hear the following phrases:

- **Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.
- **Call In** - Most of the decisions made at the Committee, except on decisions on planning applications/ planning enforcement/tree preservation orders and any licensing applications, can be called in for review by a minimum of 100 people who live, work or study in the Borough or 9 Councillors. A Decision Notice will be published on the Council's website soon after the meeting with details of the decisions and the call in period expires 10 working days after the meeting. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a meeting of the Council's Scrutiny Panel. The Panel at this meeting cannot change the original decision. It may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the decision making Committee (or, exceptionally, to a meeting of the Full Council) with its views and a request that the decision is reconsidered taking account of these views.

Minutes - The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.