Maldens and Coombe Neighbourhood

Date:      Tuesday 11 June 2019
Time:      7:30 pm
Place:     Richard Challoner School, Manor Drive North, New Malden KT3 5PE

Members of the Committee

Beverley Ward           Councillor Mark Durrant
                        Councillor Jaesung Ha
                        Councillor Lesley Heap (Vice-Chair)

Coombe Hill Ward        Councillor Rowena Bass
                        Councillor Ed Fram
                        Councillor Ian George

Coombe Vale Ward        Councillor Roy Arora
                        Councillor Kim Bailey
                        Councillor Munir Ravalia

Old Malden Ward         Councillor Kevin Davis
                        Councillor Jason Hughes
                        Councillor Nicola Sheppard

St James Ward           Councillor Tim Cobbett
                        Councillor Simon Edwards (Chair)
                        Councillor Annette Wookey

Everyone is welcome to attend the meeting

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Agenda

1. APPOINTMENT OF CHAIR AND VICE-CHAIR FOR THE MUNICIPAL YEAR 2019-20

2. PRESENTATION ON REFUSE AND RECYCLING CONTRACT ARRANGEMENTS

3. PUBLIC QUESTIONS

A period of up to 30 minutes for public questions on matters relevant to the Committee’s remit which are not related to items featuring on the agenda. Advance notice of questions is preferred but not essential.

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests and any other non pecuniary interests (personal interests) relevant to items on this agenda.

6. PETITIONS

7. NEIGHBOURHOOD MANAGERS REPORT

8. MINUTES

To confirm that the minutes of the meeting held on 20 March 2019 are a correct record.

9. EARLY ENGAGEMENT ON THE LOCAL PLAN

To engage with the Neighbourhood Committee and seek comments from Members on the Local Plan Early Engagement as part of the public consultation.

10. INFORMATION ITEM: COMMUNITY INFRASTRUCTURE LEVY

Discussion on the Community Infrastructure Levy.

11. EXCLUSION OF THE PRESS AND PUBLIC
The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph x of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

12. **URGENT ITEMS AUTHORISED BY THE CHAIR**
Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

Information about the Maldens and Coombe Neighbourhood

The Committee is made up of your local elected Councillors and is responsible for making decisions about local services, which can be tailored to the local area.

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- A large print copy of the agenda can be requested in advance.

Emergency evacuation arrangements - If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance please remain seated and an Officer will assist you from the building.

Neighbourhood manager's surgery - The Neighbourhood Manager will be available from 7:00pm before the meeting to answer any questions or address areas of concern.

Recording of the meeting - This meeting will be recorded and the recording will be available on the web site (www.kingston.gov.uk) with the agenda and minutes.

Filming - Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Information for members of the public - Details on access to the meeting, asking questions, speaking on items, call in and other information are just after the list of items.

There is a Question Time of up to 30 minutes from 7.30pm – 8pm.

Running order - Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form, available at the start of the meeting, if you would like to request that a particular item is heard earlier.

Contact for further information - For further about Council Committees and meetings please contact: Samuel Nicholls tel 020 8547 5533, e-mail: sam.nicholls@kingston.gov.uk
More meeting information

Public participation during the meeting - During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair’s attention please raise your hand.

Do you want to ask a question or are you here for a particular item? - There are some green slips on the chairs and there are more copies. These can be used to ask a question or to ask for an item to be taken earlier in the meeting. Please fill in the relevant part and hand this in to the Committee Secretary at the top table.

Question time - Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. For enquiries please contact Samuel Nicholls tel 020 8547 5533, e-mail: sam.nicholls@kingston.gov.uk

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

Speaking at meetings - Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

Phrases used at meetings - Like all organisations, the Council has its own ‘jargon’. On the agenda and during debates you will see/hear the following phrases:

• Interests - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members’ Code of Conduct.

Call In - Most of the decisions made at the Committee, except on decisions on planning applications/ planning enforcement/tree preservation orders and any licensing applications, can be called in for review by 100 people who live, work or study in the Borough. The call in period is 5 days after the minutes have been published (the deadline for the call in of any of these decisions will be set out in the Minutes). Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be considered at a meeting of full Council which may either

i. agree a response to the Call in .[ If Council raises no objection to the decision the decision becomes effective from the date of the Council meeting and may proceed to implementation.] or

ii. establish a Task and Finish Group to review the decision in more detail. The Task and Finish Group will report recommendations to the original decision making Committee which may either accept them or send a recommendation to Council to (i) reject the recommendation or (ii) to accept the recommendation in part or (iii) to adopt an alternative course of action.