

# Agenda

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Published on 3 June 2019



## Surbiton Neighbourhood Committee

Date: Tuesday 11 June 2019

Time: 7:30 pm

Place: Dysart School, 190 Ewell Road, Surbiton

### Members of the Committee

Alexandra Ward

Councillor Mark Beynon  
Councillor Sam Foulder-Hughes  
Councillor Sharron Falchikov-Sumner

Berrylands Ward

Councillor Sushila Abraham  
Councillor Anita Schaper  
Councillor John Sweeney

St Mark's Ward

Councillor Liz Green  
Councillor Diane White  
Councillor Yogan Yoganathan

Surbiton Hill Ward

Councillor Hilary Gander  
Councillor Alison Holt  
Councillor Malcolm Self

### Everyone is welcome to attend the meeting

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## Agenda

1. **Appointment of Chair and Vice Chair for the municipal year 2019/20**  
 To appoint a Neighbourhood Committee Chair and Vice Chair for the municipal year 2019/20.
2. **Apologies for Absence**  
 Councillor Yogan Yoganathan.
3. **Declarations of Interest**
4. **Petitions**
5. **Questions**
6. **Minutes**  
 To confirm the minutes the minutes of the meeting held on 20 March 2019.
7. **Neighbourhood Manager's Report**
8. **Browns Road Area** **Appendix A**
9. **Planning Application - 30 The Avenue Surbiton KT5 8JG 18/00213/FUL** **Appendix B**
10. **Mayfield, Old Malden Lane, Worcester Park, Worcester Park, KT4 7PU - Planning Consultation** **Appendix C**  
 The application for Change of Use from Residential (C3) to a Mixed Land Use of Residential (C3) and Primary School (D1) for up to 72 children and 15 staff at Mayfield, Old Malden Lane with parking facilities /mini bus drop off and collection from the Richard Challoner School will be determined at the Development Control Committee in accordance with the Council's Scheme of Delegation.  
 The application has been brought to the Neighbourhood Committee for comment.
11. **Early Engagement on the Local Plan** **Appendix D**
12. **Exclusion of the Press and Public**  
 The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph \*...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(\*relevant regulatory paragraph to be indicated)

### **13. Urgent Items Authorised by the Chair**

#### **Next Meetings**

18 July 19	05 December 19
10 September 19	21 January 20
25 September 19	25 February 20
07 November 19	12 March 20
	28 April 20

Welcome to this meeting.

The following information explains the way some things are done at the meeting and some of the procedures.

## Information about the **Surbiton Neighbourhood Committee**

### **Accessibility**

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- A large print copy of the agenda can be requested in advance.

**Emergency evacuation arrangements** - If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance please remain seated and an Officer will assist you from the building.

**Recording of the meeting** - This meeting will be recorded and the recording will be available on the web site ([www.kingston.gov.uk](http://www.kingston.gov.uk)) with the agenda and minutes.

**Filming** - Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

**Information for members of the public** - Details on access to the meeting, asking questions, speaking on items, call in and other information are just after the list of items.

There is a Question Time of up to 30 minutes from 7.30pm – 8pm.

**Running order** - Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form, available at the start of the meeting, if you would like to request that a particular item is heard earlier.

**Contact for further information** - For further about Council Committees and meetings please contact: **Ann Sweeney tel 020 8547 4629, e-mail: [ann.sweeney@kingston.gov.uk](mailto:ann.sweeney@kingston.gov.uk)**

## More meeting information

**Public participation during the meeting** - During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention please raise your hand.

**Do you want to ask a question or are you here for a particular item?** - There are green slips available that can be used to ask a question or to ask for an item to be taken earlier in the meeting. Please fill in the relevant part and hand this in to the Committee Secretary at the top table.

**Question time** - Questions may be submitted in writing before the meeting or handed in at the start of the meeting on the green forms provided. For enquiries please contact **Ann Sweeney tel 020 8547 4629, e-mail: [ann.sweeney@kingston.gov.uk](mailto:ann.sweeney@kingston.gov.uk)**

Where a full reply cannot be given at the meeting, a written reply will be sent to the questioner, members of the Committee and the local press. The Chair may disallow any question which, in his/her opinion, is scurrilous, capricious, irrelevant or otherwise objectionable.

**Speaking at meetings** - Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

**Phrases used at meetings** - Like all organisations, the Council has its own 'jargon'. On the agenda and during debates you will see/hear the following phrases:

**Interests** - Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

**Call in** - Most of the decisions made at the Committee, except on decisions on planning applications/ planning enforcement/tree preservation orders and any licensing applications, can be called in for review by a minimum of 100 people who live, work or study in the Borough or 9 Councillors. A Decision Notice will be published on the Council's website soon after the meeting with details of the decisions and the call in period expires 10 working days after the meeting. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call in means the decision will be reviewed by a meeting of the Council's Scrutiny Panel. The Panel at this meeting cannot change the original decision. It may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the decision making Committee (or, exceptionally, to a meeting of the Full Council) with its views and a request that the decision is reconsidered taking account of these views

**Minutes** - The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.

**What Time Will the Meeting Finish?**

The Committee has agreed that its meetings will normally finish by 10.30pm. You may hear this time referred to as 'the guillotine'. If, however, it appears that the meeting is likely to go on later and the members of the Committee wish to continue discussing the business on the agenda the Committee can agree either to extend the cut off point or not apply it at all.

## Speaking on Planning Applications, Enforcement, or TPOs

There is a registration scheme for residents wishing to speak on Planning Applications, Tree Preservation Orders or Enforcement cases to be determined by the Committee.

(For other items on the agenda, including planning applications on which the Neighbourhood is being consulted before the application is considered by the Development Control Committee, residents may ask questions and give their views at the discretion of the Chair.)

The arrangements for speaking on applications are based on both sides having equal time to make their points to Councillors. To make sure that the meeting runs in a way which is fair to everyone, these arrangements will be followed without any exceptions being made. The full scheme is on the Council website at the 'Council and Decision making' webpages.

Everyone wishing to speak on an Application, Enforcement Action or Tree Preservation Order must have registered **THREE** days before the meeting. **Objectors must have responded to the consultation on an application.** To register please contact: **Ann Sweeney tel 020 8547 4629, e-mail: [ann.sweeney@kingston.gov.uk](mailto:ann.sweeney@kingston.gov.uk)**  
**Registration deadline Friday 7 June, 10:00am**

**Time for speaking - FIVE** minutes is allowed for **each side** on each application. This time has to be shared by however many there are on each side. If there is a large number of speakers, people must decide amongst themselves on a spokesperson or some other arrangement. The Chair of the meeting has **no discretion** to extend the time limit.

Speakers may find it helpful to have made some notes on what they want to say, so that they make the most of the speaking time. The notes attached to the original consultation letter from the Planning Officer will have explained the things that the Committee can't take account of - loss of view, property values etc.

### The order of speaking is:

	Planning applications	Enforcement/Tree Preservation Orders
1.	Planning Officer to present item	
2.	Objector(s) (5 minutes)	Land/property owner (5 minutes)
3.	Applicant (5 minutes)	The Council as applicant and/or supporters of the action proposed (5 minutes)
	Questions from Committee to Objector(s) and Applicant	
4.	Objector(s) (5 minutes)	Land/property owner (5 minutes)
5.	Applicant (5 minutes)	The Council as applicant and/or supporters of the action proposed (5 minutes)
6.	Sweep up by Planning Officer	

7.	Questions from Committee to Officers
8.	Debate and decision by Committee