Apologies for absence were received from Councillor Mark Beynon, Councillor Liz Green, and Councillor Sharron Falchikov-Sumner.

13. **APOLOGIES FOR ABSENCE**

   Apologies for absence were received from Councillor Mark Beynon, Councillor Liz Green, and Councillor Sharron Falchikov-Sumner.

14. **DECLARATIONS OF INTEREST**

   None.

15. **PETITIONS**

   A petition was received from residents of Westfield Road, Surbiton, regarding proposed improvements to the parking arrangements in Westfield Road. Having presented the petition, the petitioners were informed that it would be considered in accordance with the council’s Petition Scheme.
16. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting were unanimously agreed as a true and accurate record of the meeting.

17. PUBLIC QUESTIONS

The committee considered a number of questions from members of the public:

1. Mr Graham Garrett asked why he had not received a response to two questions asked by him at the previous meeting of the Surbiton Neighbourhood Committee.
   a. The Planning Officer explained that a written answer to one question had been posted following the provision of additional information relating to this question. The Planning Officer informed Mr Garrett that the second question was one which could be answered by colleagues in the Assets team but that he would chase the answer for Mr Garrett.

2. Mr Jon Tellick raised concerns around shoplifting of the local Co-op store and asked if the committee could advise on any groups which may make use of the store’s surplus food which was destined for waste at the end of each day’s trading.
   a. Councillor Foulder-Hughes advised that Kingston Churches Against Homelessness Night Shelter may be able to help and so would ask for them to consider if they may be able to work with the Co-op; and
   b. The Neighbourhood Manager advised that he would pass on the concerns raised regarding shoplifting to the local Police Neighbourhoods team.

18. NEIGHBOURHOOD MANAGER’S REPORT

Members considered the Neighbourhood Manager’s report, which noted that:

- The annual State of the Borough debate is scheduled for 21 November 2019 and that the council is asking residents to choose the topic for the debate;
- The committee noted that votes could be cast online or via voting postcards;
- The first Neighbourhood Community Forum, for discussion of community plans, took place in June 2019 and that questions asked during that forum could still be accessed and answered online at: kingstonletstalk.co.uk/community-forums;
- A group of residents, businesses, and community groups from the south of the borough are being convened to see how they may benefit from economies of scale when planning for their Christmas decorations. Those who wish to know more can email James Geach: james.geach@kingston.gov.uk;
- Surbiton Friends of Fishponds would be hosting an event on 20 July 2019 and that residents were welcome to attend and support its efforts; and
- Surbiton Festival is scheduled for 28 September 2019 and that it relies on crowd-sourcing for funding. Donations can be made online at: spacehive.com/surbiton-festival-free-to-all
19. PLANNING APPLICATIONS

Members considered three planning applications but were reminded that the two applications for Lovelace Road (18/16554/FUL and 19/01045/FUL) were not both for decisions.

Members noted that application 18/16554/FUL had been submitted for appeal on the grounds of non-determination, and so whilst the committee were asked to determine what their decision would have been had they remained the decision-making body, their determination was to be referred to the Planning Inspectorate, the body which would ultimately decide the application.

Members noted that application 19/01045/FUL was an identical application but would be for decision by the committee.

18/16554/FUL

Members noted that application 18/16554/FUL was to demolish an existing dwelling and erect nine residential units and that the number of units and car parking spaces had been reduced from the original development proposal.

Members observed that the glazing and daylight levels of the application were within acceptable levels, but raised concerns regarding the type of glazing used. Members were of the opinion that the landscaping of the development required further clarification but that the proposed development as a whole was in keeping with the character of the area. Members noted that the recommendation of the application was to approve subject to a legal agreement and the conditions set out at the conclusion of the report.

DECISION

Members RESOLVED that they would have:

APPROVED the application, subject to a legal agreement and the conditions set out at the conclusion of the report, and with two further amendments:

1. That the final sentences of conditions six (A16) and seven (A16) of the recommendation, which refer to the use of film for obscuring windows, be removed;
   a. That an informative be added in relation to conditions six and seven of the recommendations in order that any glazing used to achieve requisite obscurity level 3 should be made of glass; and
2. That the controlling condition, Condition 17, be replaced with the requirement for the developer to submit a fully informed landscaping strategy for written approval by the local planning authority prior to above ground works. The approved scheme shall be implemented within the first planting season following completion of the development and the tree planting and landscaping shall thereafter be maintained for five years to the satisfaction of the Local Planning Authority. Any trees or shrubs which die during this period shall be
replaced in the first available planting season, and the area shown to be landscaped shall be permanently retained for that purpose only.

Voting was as follows:

- Amendment 1 - unanimous;
- Amendment 2 - unanimous; and
- Application with Amendments 1 and 2 - unanimous

Councillors Beynon, Green, and Falchikov-Sumner did not vote on this application and its amendments as they were not present for the committee.

**19/00720/FUL**

Members considered application 19/00720/FUL to extend the delivery window of Waitrose supermarket to allow for three night-time deliveries between 22:00 and 07:00 every day on a permanent basis in addition to the daytime deliveries already permitted.

Members noted that the Highways team were in favour of the application as it may alleviate congestion and traffic issues in the daytime. Members also noted that the recommendation from the Planning team was to approve as there had been no robust complaints or evidence to substantiate the objections that had been submitted in relation to the two temporary permissions which had already been granted to the store.

Members considered representations from two residents - Mr Nicholas Grace and Mr Nicholas Barr - who expressed concerns about the proposed granting of a permanent permission for night-time deliveries. The objectors informed the committee that they had suffered from regularly disturbed sleep due to the overnight deliveries. The objectors also explained that the night-time deliveries did not abide by the Quiet Delivery Procedures - Delivery Management Plan intended to mitigate any adverse impacts, including but not limited to the use of brakes on delivery vehicles, switching off the chiller units prior to approaching St. James’ Road and the timing of the opening of the shutter doors of the store. Finally, the objectors raised concerns regarding the Waitrose complaints procedure and lack of response to complaints from the store.

Mr Ken Williams, on behalf of the applicant, explained to the committee that the application for a permanent permission was intended to allow Waitrose to remain competitive in a challenging economy and that the temporary permissions had improved the store’s operational management and performance, and the workloads of employees, and the experience of shoppers. The committee was informed that the applicant was unaware of any complaints to the council’s Environmental Health team, Planning team, the store itself, or Waitrose central complaints team. Finally, members noted that the store aimed to have a fleet upgrade to ensure its delivery vehicles were quieter and fuelled with biofuel by 2025.

Members considered that neither the Planning team nor the Environmental Health team had received complaints sufficient to recommend rejection of the application.
DECISION

Members RESOLVED to:

**DEFER** the application for a period of two years commencing 18 July 2019 to allow the store to collect and provide sufficiently qualitative and quantitative data to demonstrate the noise reduction procedures are being complied with for two years.

Voting - unanimous

Councillors Beynon, Green, and Falchikov-Sumner did not vote on this application as they were not present for the committee.

19/01045/FUL

Members noted that application 19/01045/FUL was identical to application 18/16554/FUL but that this application was for decision by the committee.

DECISION

Members RESOLVED to:

**APPROVE** the application, subject to a legal agreement and the conditions set out at the conclusion of the report, and with two further amendments:

1. That the final sentences of conditions six (A16) and seven (A16) of the recommendation, which refer to the use of film for obscuring windows, be removed;
   a. That an informative be added in relation to conditions six and seven of the recommendations in order that any glazing used to achieve requisite obscurity level 3 should be made of glass; and
2. That the controlling condition, Condition 17, be replaced with the requirement for the developer to submit a fully informed landscaping strategy for written approval by the local planning authority prior to above ground works. The approved scheme shall be implemented within the first planting season following completion of the development and the tree planting and landscaping shall thereafter be maintained for five years to the satisfaction of the Local Planning Authority. Any trees or shrubs which die during this period shall be replaced in the first available planting season, and the area shown to be landscaped shall be permanently retained for that purpose only.

Voting was as follows:

Amendment 1 - unanimous; and
Amendment 2 - unanimous; and
Application with Amendments 1 and 2 - unanimous

Councillors Beynon, Green, and Falchikov-Sumner did not vote on this application and its amendments as they were not present for the committee.
Members considered a report introduced by the Neighbourhood Manager regarding two applications for committee funding: one for a Neighbourhood Community Grant from Surbiton Salons; and another for Councillor Ward Funding from Anstee Bridge.

**Anstee Bridge**

The committee noted the application for Councillor Ward Funding was for financial support for a project (‘Wonderland’) intended to forge a link between Year 11 pupils and vulnerable Year 6 pupils to raise awareness of mental health and to work to ensure earlier intervention with children who may benefit from the support of Anstee Bridge. The committee noted the rise in referrals to CAMHS and in instances of self-harm among eight-to-11 year olds. The committee considered the application for supporting the ‘Wonderland’.

The committee noted that the applicant intended to increase the event to scale and was also hoping to secure additional funding from other bodies to support this project. Members endorsed this project and a number of members spoke in favour of the excellent work of Anstee Bridge.

Members **RESOLVED** to:

**APPROVE** the full funding request of £3,000 of Councillor Ward Funding to Anstee Bridge to support their ‘Wonderland’ project.

Voting - unanimous

Councillors Beynon, Green, and Falchikov-Sumner did not vote on this item as they were not present for the committee.

**Surbiton Salons**

The committee noted the application for Neighbourhood Community Grant funding to support the delivery of the Surbiton Salons Festival 2019 intended to combat loneliness and isolation and widen the artistic purview of residents of the borough. Members noted the increasing population of BAME residents and residents aged over 65, and that the latter is the fastest-growing cohort of the local population.

Members considered the fact that many of the artists scheduled to perform had agreed to do so on discounted performance fees and that the Neighbourhood Community Grant funding would contribute to the £4,000 of performance fees. Members noted that the Surbiton Salons group does have a £5,000 back-up fund and that the organisation was seeking to build and deepen its relationships with community groups so as to ensure a wide range of attendees, especially those who may be vulnerable and/or socially isolated.

Members **RESOLVED** to:
APPROVE the full funding request of £3,000 of Neighbourhood Community Grant funding to Surbiton Salons to support their ‘Surbiton Salons Festival 2019’ project, subject to the conditions of the Neighbourhood Community Grant scheme as set out in pages B7-B13 of the committee reports pack.

Voting - unanimous

Councillors Beynon, Green, and Falchikov-Sumner did not vote on this item as they were not present for the committee.

21. EXCLUSION OF THE PRESS AND PUBLIC

22. URGENT ITEMS AUTHOURISED BY THE CHAIR

None.

Signed……………………………………..Date……………………
Chair