

Agenda

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Published on 25 July 2019



THE ROYAL BOROUGH OF
KINGSTON
UPON THAMES

Scrutiny Panel

Date: Tuesday 30 July 2019

Time: 7:00 pm

Place: Guildhall, Kingston upon Thames

Members of the Committee

Councillor Kevin Davis (Chair), Councillor Rowena Bass (Vice Chair), Councillor Patricia Bamford, Councillor Simon Edwards*, Councillor Ian George**, Councillor John Sweeney and Councillor Yogan Yoganathan

* Councillor Mark Beynon to act as substitute

** a Councillor is to act as a substitute as Councillor George sat on the originating committee of one of the decisions referred to the Community Call-In procedure. This Councillor will be confirmed at the meeting of the Scrutiny Panel.

Everyone is welcome to attend the meeting

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AGENDA

1. Apologies for Absence

2. Declarations of Interest

3. Minutes

To confirm the minutes of the last meeting of the Scrutiny Panel (27 March 2019) as a true and accurate record.

4. Scrutiny Panel Procedure

To agree a procedure for the Community Call-Ins. A suggested procedure for both Community Call-Ins is below. However, the procedure of the meeting is at the discretion of the Scrutiny Panel

1. A representative of those named in the Community Call-In to address the Scrutiny Panel and present the Community Call-In;
 - a. Other representatives to address the Scrutiny Panel at the discretion of the Chair only
2. Questions from the Scrutiny Panel to the Community Call-In representative(s)
3. Member(s) responsible for the decision to address the Scrutiny Panel and present the response to the Community Call-In;
 - a. Other members of the originating committee and/or officers to address the Scrutiny Panel at the discretion of the Chair only
4. Questions from the Scrutiny Panel to the member(s) responsible for the decision
5. Questions to the Community Call-In representative(s) from:
 - a. the member(s) responsible for the decision; and
 - b. the Scrutiny Panel
6. Questions to the member(s) responsible for the decision from:
 - a. the Community Call-In representative(s); and
 - b. the Scrutiny Panel
7. Final comments from the representative(s) of those calling in the decision
8. Final comments from member(s) responsible for the decision
9. Debate and decision by the Scrutiny Panel

5. Community Call-In of Community Engagement Framework **Appendix A**

To report the Community Call-In of the Community Engagement Framework, as agreed by the Community and Engagement Committee on 12 July 2019.

6. Community Call-In of Housing Delivery Action Plan **Appendix B**

To report the Community Call-In of the Housing Delivery Test Action Plan, as agreed by Strategic Housing and Planning Committee on 19 July 2019.

7. Exclusion of the Press and Public

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph X of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

8. Urgent Items Authorised by the Chair

Welcome to this meeting.

Notice of Webcast

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By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Running order

Are you here for a particular item? Items may be taken in a different order depending on the interests of the members of the public present at the meeting. Please fill out a green form at the start of the meeting and hand this to the Democratic Services Officer if you would like to request that a particular item is heard earlier in the meeting.

Taking part in the meeting

During the course of the meeting, the Chair, at his/her discretion, may allow contributions, on items listed on the agenda. To attract the Chair's attention, please raise your hand.

Speaking at meetings

Speaking at a meeting can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand. Arrangements will be made to help you as far as reasonably possible.

More meeting information

Accessibility

- All meetings have access for people who may have mobility difficulties. If there are stairs, a lift or stairlift is available. Disabled parking spaces are available on-site.
- Toilet facilities will be easily accessible from the meeting room.
- For people who are deaf or have hearing impairments, there is an induction loop (depending on the building, this may only be available in the first 2 or 3 rows).
- **A large print copy of the agenda can be requested in advance.**

Emergency evacuation arrangements

If the fire alarm sounds, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

Filming

Residents and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people on being filmed.

Interests

Councillors must say if they have an interest in any of the items on the agenda. Interests may be personal or pecuniary. Depending on the interests declared, it might be necessary for the Councillor to leave the meeting. The detail on interests is in Part 5A of the Constitution - Members' Code of Conduct.

Minutes

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.