

# Agenda

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THE ROYAL BOROUGH OF  
**KINGSTON**  
UPON THAMES

## SURBITON NEIGHBOURHOOD COMMITTEE

Date: Thursday 22 July 2021

Time: 7:30 pm

Place: The Guildhall, Kingston

### Covid-19 Safety measures

**This meeting will be livestreamed and we encourage residents to watch virtually, if possible.**

We are currently awaiting updated Government guidance on the COVID risk mitigation measures that may be in place and we will provide further information in due course.

It may mean that seating capacity may continue to be limited and for that reason, if Members of the public wish to attend in person, **you must register your interest by 10am the day before the meeting** by contacting [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) and ideally, if you would like to speak at the meeting we would wish to facilitate your attendance in person at the Guildhall if possible.

### Members of the Committee

#### Alexandra Ward

Councillor Mark Beynon  
Councillor Sam Foulder-Hughes  
Councillor Sharron Falchikov-Sumner

#### Berrylands Ward

Councillor Sushila Abraham  
Councillor Anita Schaper (Co-Chair)  
Councillor John Sweeney

#### St Mark's Ward

Councillor Liz Green  
Councillor Diane White  
Councillor Yogan Yoganathan

**Surbiton Hill Ward**

Councillor Hilary Gander  
Councillor Alison Holt (Co-Chair)  
Councillor Malcolm Self

**This meeting will be livestreamed on the Council's website**

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# Agenda

## 1. Public Questions

A period of up to 30 minutes during which any resident of the Borough or representative of organisations operating within the Borough (other than members of the Council) may ask questions on matters relevant to the Committee.

Advanced notice by 10am the day before the meeting is not a requirement but would be appreciated.

## 2. Apologies for Absence

## 3. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests and any non-pecuniary interests (personal interests) relevant to items on this agenda.

## 4. Petitions

To receive petitions submitted by Councillors or members of the public who live, work or study in the Borough. The petition must contain at least 20 signatures\*, and notice of the intention to submit the petition is given in writing to [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) by 10am on the last working day prior to the meeting.

*\*The Chair may waive the 20 signature threshold where the petition relates to a community or geographical area with a limited number of residents.*

## 5. Planning Consultation - 21/01313/Out - Willow Grange Care Home, 1 - 3 Adelaide Road, Surbiton Kt6 4ta Appendix A

To receive a presentation on planning application Willow Grange Care Home 1 - 3 Adelaide Road Surbiton KT6 4TA

## 6. King Charles Road Low Traffic Scheme - Experimental Traffic Management Order Review Appendix B

To provide feedback to the Committee on a number of workstreams, which includes consultation responses (portal/email/ETMO), comment on traffic surveys and air quality assessments and potential impacts and to seek a way forward with the measures.

## 7. Community Grants Appendix C

Report by Assistant Director Culture, Communities and Engagement on the Community Grants Programme.

**8. Neighbourhood Manager's Verbal Update Report**

**9. Surbiton Neighbourhood Co-Chairs Annual Report 2020/21**

**Appendix D**

To note a report of the Surbiton Neighbourhood Co-Chairs on the work of the Committee during 2020/21.

**10. Work Programme**

**Appendix E**

**11. Urgent Items Authorised By The Chair**

**12. Exclusion Of The Press And Public**

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph **x** of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## Notes on Attendance

### Notice of Webcast

This meeting is being filmed for live and subsequent recorded broadcast via the Council's website. The images and sound recording may also be used for training purposes with the Council. Generally, the public seating areas are not filmed. However, the layout of the room means that the Council is unable to guarantee a seat/location that is not within coverage area (images and sound) of the webcasting equipment.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recording for webcasting and/or training purposes.

### Information about the Committee

The Committee is made up of your local elected councillors in the Surbiton area. As one of four Neighbourhood Committees of the Council, it helps the Council in its service delivery locally.

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### Emergency evacuation arrangements

If the fire alarm sounds during the meeting, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

### Public participation during the meeting

#### Public Question time

**Subject to any Government guidance on the COVID risk mitigation measures that may be in place**, there is a question time of up to 30 minutes from 7.30pm to 8.00pm to provide an opportunity for members of the public or representatives of organisations operating in the Borough to ask questions on matters which are the responsibility of this particular committee.

Advanced notice is not normally required of an intention to ask a question but in the current circumstances, would be appreciated in order manage the logistics of the meeting.

Questions will normally be taken at the meeting in the order that they have been received.

Questions must be put in person but you can ask someone to provide translation or other practical assistance to facilitate a question where required. If you do not attend the meeting or fail to identify yourself at the meeting then the question will be deemed to be withdrawn.

If you have submitted more than one question, your second and subsequent questions shall be considered only after all other questioners have had the opportunity to ask their questions, if time allows. You will have up to three minutes in which to ask any question. Any questions not dealt with within the 30 minute time limit will receive a written response.

## **Public speaking on items on the Agenda**

**Subject to any Government guidance on the COVID risk mitigation measures that may be in place**, during the course of the meeting, the Chair, at his/her discretion, may allow contributions on items listed on the agenda.

If you wish to **attend in person**, you must register your interest by **10am the day before the meeting** by contacting [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) and ideally, if you would like to speak at the meeting we would wish to facilitate your attendance in person at the Guildhall if possible.

## **Filming**

Members of the public and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people being filmed.

## **Interests**

Councillors must say if they have an interest in any of the items on the Agenda. Interests may be personal or pecuniary. Depending on the interest declared, it might be necessary for the Councillor to leave the meeting during the debate on any given item. Further information regarding declarations of interest can be found in Part 5A of the Constitution - Members' Code of Conduct.

## **Call-in**

Most of the decisions made at the Committee (**except** in relation to **planning and licensing matters**) can be "called in" for review by a minimum of 2% of the registered local government electors who live in the Neighbourhood (for Surbiton that is 578 electors) or 9 Councillors.

Call-in **does not** apply to decisions of this committee in respect of **planning or licensing matters**. **These are subject to a separate legal appeals process**. A Decision notice will be published on the Council's website soon after the meeting with details of the decisions. A decision can be called in for a period of 10 working days after the meeting. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call-in means the decision will be reviewed by a meeting of the Council's Scrutiny Panel. The Panel at this meeting cannot change the original decision. It may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the decision making Committee (or, exceptionally, to a meeting of the Full Council) with its views and a request that the decision is reconsidered taking account of these views.

## **Minutes**

The Minutes briefly summarise the item and record the decision. They do not record who said what during the debate.