

# Agenda

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THE ROYAL BOROUGH OF  
**KINGSTON**  
UPON THAMES

## South of the Borough Neighbourhood Committee

Date: Tuesday 29 June 2021

Time: 7:30 pm

Place: Guildhall, Kingston, KT1 1EU

### Social Distancing Requirements

All committees will continue to be livestreamed and we encourage to watch virtually if possible. Seating capacity at the Guildhall is currently limited due to social distancing requirements. If you would like to attend in person, you must register your interest by 10am the day before the committee by [contacting democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk). You will be asked to provide contact details for the purposes of NHS Test and Trace and requested not to attend if you exhibit any symptoms of COVID-19, feel unwell on the day of the meeting or have been contacted by NHS Test and Trace and told to self-isolate.

We strongly advise all those who attend to take a COVID-19 test on the day of the meeting if possible. You can find more information about testing on the Council's website at [www.kingston.gov.uk/rapidtesting](http://www.kingston.gov.uk/rapidtesting)

### Members of the Committee

Chessington North & Hook Ward

Councillor Stephanie Archer (Vice-Chair)  
Councillor Margaret Thompson  
Councillor Sharon Young

Chessington South Ward

Councillor Andreas Kirsch  
Councillor Christine Stuart  
Councillor Andrew MacKinlay

Tolworth & Hook Rise Ward

Councillor Lorraine Dunstone (Chair)  
Councillor Dennis Goodship  
Councillor Thay Thayalan

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## Agenda

### 1. **Appointment of Chair and Vice-Chair for the Municipal Year 2021-22**

To appoint the Chair and Vice-Chair of the South of the Borough Neighbourhood Committee and its Planning Sub-Committees for the Municipal Year 2021-22.

### 2. **Public Questions**

A period of no more than 30 minutes during which any resident of the Borough or representative of organisations operating within the Borough (other than members of the Council) may ask questions on matters relevant to the Committee. Questions must be submitted in writing to [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) by 10am on the working day prior to the meeting (**Monday 28 June 2021**)

### 3. **Apologies for Absence**

### 4. **Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests and any non-pecuniary interests (personal interests) relevant to items on this agenda.

### 5. **Minutes**

To confirm as a correct record the minutes of the previous meeting held on 9 March 2021.

### 6. **Petitions**

To receive petitions submitted by councillors or members of the public who live, work or study in the borough. The petition must contain at least 20 signatures\*, and notice of the intention to submit the petition is given in writing to [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) by 10am on the last working day prior to the meeting. *\*The Chair may waive the 20 signature threshold where the petition relates to a community or geographical area with a limited number of residents.*

### 7. **Community Manager's Report**

The Community Manager will report on issues arising.

### 8. **Community Grant Applications**

**Appendix A**

To consider applications for Neighbourhood Community Grant (NCG) and Community Infrastructure (CIL) funding. To also agree the Committee's Councillor Ward funding arrangements for the 2021/22 municipal year.

### 9. **Objections to proposed parking restrictions**

**Appendix B**

To consider objections received during the statutory consultation period to the publication of the Traffic Management Order (TMO), which includes a proposal to extend the double yellow line 'at any time' waiting restrictions in Foxglove Lane,

Chessington (from the side of Nos. 43/44 to outside Nos. 31/32) and Woodgate Avenue, Chessington (opposite No. 25).

**10. Result of 20mph consultation (to follow)**

To comment on the results of the various streams of engagement undertaken on proposals to introduce 20mph speed limits in all residential roads across the borough, and the officers recommended proposals.

**11. Urgent Items authorised by the Chair**

To consider any items which, in the view of the Chair, should be dealt with as a matter of urgency because of special circumstances in accordance with S100B(4) of the Local Government Act 1972.

**12. Information Items**

- Potential Forthcoming Business
- Traffic Schemes update

**13. Exclusion of the Press and Public**

The following resolution is included **as a standard item which will only be relevant** if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph \*...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(\*relevant regulatory paragraph to be indicated)

## Welcome to this meeting

### Notice of Webcast

This meeting is being filmed for live and subsequent broadcast via the Council's website and may also be used by the Council for training purposes. Generally, the public seating areas are not filmed. However, the layout of the room means that the Council is unable to guarantee a seat/location that is not within the coverage area (images and sound) of the webcasting equipment.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recording for webcasting and/or training purposes.

### Information about the Committee:

The Committee is made up of your local elected councillors. As one of four Neighbourhood Committees of the Council, it helps the Council in its service delivery locally.

### Social Distancing Requirements

All committees will continue to be livestreamed and we encourage residents to watch virtually if possible.

Seating capacity at the Guildhall is currently limited due to social distancing requirements. If you would like to attend in person, you must register your interest by 10am the day before the committee by contacting [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) You will be asked to provide contact details for the purposes of NHS Test and Trace and requested not to attend if you exhibit any symptoms of COVID-19, feel unwell on the day of the meeting or have been contacted by NHS Test and Trace and told to self-isolate.

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### Emergency evacuation arrangements

If the fire alarm sounds during the meeting, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

### Public participation during the meeting:

- **Public Question time**
- **Subject to the limitations imposed by social distancing requirements**, there is a question time of up to 30 minutes from 7.30pm to 8.00pm to provide an opportunity for members of the public or representatives of organisations operating in the Borough to ask questions on matters which are the responsibility of this particular committee.
- Questions must be submitted in writing by one full working before the meeting (i.e. by 10am the day before the meeting) to [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk) Questions will normally be taken at the meeting in the order that they have been received. Questions must be put in person but you can ask someone to provide translation or other practical assistance to facilitate a question where required. If you do not attend the meeting or fail to identify yourself at the meeting, then the question will be deemed to be withdrawn.

- If you have submitted more than one question, your second and subsequent questions shall be considered only after all other questioners have had the opportunity to ask their questions, if time allows. You will have up to three minutes in which to ask any question. Any questions not dealt with within the 30 minute time limit will receive a written response.

### **Public speaking on items on the Agenda**

**Subject to the limitations imposed by social distancing requirements**, during the course of the meeting, the Chair, at his/her discretion, may allow contributions on items listed on the agenda. Such comments would be heard prior to the commencement of debate by Members.

- **Speaking at meetings** can be a daunting prospect and every effort is made to make this as easy as possible. Speech friendly arrangements will take account of people who may have a speech impairment, e.g. they may have a stammer. **If you have any individual requirements or feel that standing or addressing the meeting may present a difficulty, please let us know beforehand.** Arrangements will be made to help you as far as reasonably possible.

The rules on public participation at Committee meetings can be found in the Council's Constitution on the Council's website. For enquiries, please contact

**tel: 020 8547 5846, e-mail:henry.yellop@kingston.gov.uk**

### **Accessibility**

- All meetings have access for people who may have mobility difficulties. Disabled parking spaces are available on site.
- Toilet facilities will be easily accessible from the meeting room.

### **Filming**

Members of the public and journalists/media wishing to film meetings are permitted to do so but are asked to give advance notice of this and respect any concerns expressed by people being filmed.

### **Interests**

Councillors must say if they have an interest in any of the items on the Agenda. Interests may be personal or pecuniary. Depending on the interest declared, it might be necessary for the Councillor to leave the meeting during the debate on any given item. Further information regarding declarations of interest can be found in Part 5A of the Constitution - Members' Code of Conduct.

### **Call-in**

Most of the decisions made at the Committee (**except** in relation to **planning and licensing matters**) can be "called in" for review by a minimum of 2% of the registered local government electors who live in the Neighbourhood or 9 Councillors.

Call-in **does not** apply to decisions of this committee in respect of **planning or licensing matters. These are subject to a separate legal appeals process.**

A Decision notice will be published on the Council's website soon after the meeting with details of the decisions. A decision can be called in for a period of 10 working days after the meeting. Decisions are not, therefore, acted upon until it is clear that they are not going to be called in.

The call-in means the decision will be reviewed by a meeting of the Council's Scrutiny Panel. The Panel at this meeting cannot change the original decision. It may decide that no further action is necessary, in which case the decision will be implemented or will refer the issue back to the decision making Committee (or, exceptionally, to a meeting of the Full Council) with its views and a request that the decision is reconsidered taking account of these views.

### **Minutes**

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.