

# Agenda

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THE ROYAL BOROUGH OF  
**KINGSTON**  
UPON THAMES

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## Kingston Town Planning Sub Committee

Date: Wednesday 28 July 2021

Time: 7:30 pm

Place: Guildhall, Kingston upon Thames

### Covid-19 Risk Mitigation

**This meeting will be livestreamed and we encourage residents to watch virtually, if possible.**

The Council remains committed to keeping residents, colleagues and Members safe and will continue to act with a degree of balance and caution in relation to its meetings as restrictions are lifted.

**Seating capacity in the Council Chamber will continue to be limited for the time being and for that reason, if Members of the public wish to attend in person or speak at the meeting, we ask that you register your interest by 10am the day before the meeting by contacting [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk)**

Face coverings should be worn in the Guildhall, including the Council Chamber, unless and exemption applies.

We also strongly advise all those who attend to take a COVID-19 test on the day of the meeting, if possible. You can find more information about testing on the Council's website at [kingston.gov.uk/rapidtesting](http://kingston.gov.uk/rapidtesting)

## **Members of the Committee**

<b>Canbury Ward</b>	Councillor Zain Abbas Councillor Olivia Boulton Councillor Caroline Kerr
<b>Grove Ward</b>	Councillor Fiona Boulton Councillor Rebekah Moll Councillor Jon Tolley
<b>Norbiton Ward</b>	Councillor Emily Davey Councillor Dave Ryder-Mills Councillor Oly Wehring
<b>Tudor Ward</b>	Councillor David Cunningham Councillor Katrina Lidbetter Councillor Maria Netley

## **Everyone is welcome to attend the meeting**

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You can also access this agenda through the Modern.gov app

## Agenda

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

Members are invited to declare any disclosable pecuniary interests and any non-pecuniary interests (personal interests) relevant to items on this agenda.

3. **MINUTES**

To confirm the minutes of the meeting held on 1 December 2020

4. **PLANNING APPLICATIONS**

**Appendix A**

To determine the applications as set out in the attached report by the Head of Planning and Regeneration:

21/00408/HOU	3 Studland Road Kingston Upon Thames KT2 5HJ	Erection of a part single, part two storey rear extension and two storey front extension. with associated changes to fenestration. Installation of 4no rooflights to facilitate loft conversion. Erection of new front and side boundary walls and gate	Decision
21/00332/FUL	Wickes Site 153-161 London Road Kingston Upon Thames KT2 6NU	Change of Use of existing retail warehouse to enable sale of food and non-food retail items, to include elevational alterations to building, installation of plant and a substation, re-configuration of site car park, increase in floorspace at mezzanine level, landscaping, servicing, and other associated works.	Decision

5. **URGENT ITEMS AUTHORISED BY THE CHAIR**

## 6. **EXCLUSION OF THE PRESS AND PUBLIC**

The following resolution is included as a standard item which will only be relevant if any exempt matter is to be considered at the meeting for which the Committee wish to resolve to exclude the press and public:

To exclude the public from the meeting under Section 100(A)(4) of the Local Government Act 1972 on the grounds that it is likely that exempt information, as defined in paragraph \*...of Part I of Schedule 12A to the Act, would be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(\*relevant regulatory paragraph to be indicated)

## Welcome to this meeting

### Notice of Webcasting

This meeting is being recorded and the webcasting will be publicly available on the Council's website and may also be used by the Council for training purposes. By publicly speaking at the meeting, you are consenting to being recorded and the audio recording being used for these purposes.

**Information about the Committee:** The Committee is made up of your local elected councillors. As one of four Neighbourhood Committees of the Council, it helps the Council in its service delivery locally.

### Accessibility

- All meetings have access for people who may have mobility difficulties. Disabled parking spaces are available on site.
- Toilet facilities are easily accessible from the meeting room.

### Covid risk mitigation measures

This meeting will be livestreamed and we encourage residents to watch virtually if possible.

**For those registering to speak on a planning application you need to register by 10am three working days before the meeting (by 10:00am on Monday 26 July 2021).**

If Members of the public wish to attend in person, you must register your interest by 10am the day before the committee by contacting [democratic.services@kingston.gov.uk](mailto:democratic.services@kingston.gov.uk)

### Emergency evacuation arrangements

If the fire alarm sounds during the meeting, please leave the building by the nearest exit. If you require assistance, please remain seated and an Officer will assist you from the building.

### Running order

Items may be taken in a different order depending on the interests of the members of the public present at the meeting.

### Contact for further information

The rules on public participation at Committee meetings can be found in the Council's Constitution on the Council's website. For enquiries, please contact

**Kevin Jones 020 8547 6622, email: [kevin.jones@kingston.gov.uk](mailto:kevin.jones@kingston.gov.uk)**

## Speaking on Planning Applications, Enforcement, or Tree Preservation Orders

There is a registration scheme for residents wishing to speak on planning applications, tree preservation orders or enforcement cases to be determined by the Committee.

(For other items on the agenda, including planning applications on which the Neighbourhood is being consulted before the application is considered by the Development Control Committee, residents may ask questions and give their views at the discretion of the Chair.)

The arrangements for speaking on applications are based on both sides having equal time to make their points to Councillors. To make sure that the meeting runs in a way which is fair to everyone, these arrangements will be followed without any exceptions being made. The full scheme is on the Council website at the 'Council and Decision making' webpages.

Everyone wishing to speak on an application, Enforcement Action or Tree Preservation Order must have registered **THREE** days before the meeting. **Objectors must have responded to the consultation on an application**

Registration deadline: 10:00am, **Monday 26 July 2021**

To register please contact: **Kevin Jones 020 8547 6622, email: kevin.jones@kingston.gov.uk**

**Time for speaking - FIVE** minutes is allowed for **each side** on each application. This time has to be shared by however many there are on each side. If there are a large number of speakers' people must decide amongst themselves on a spokesperson or some other arrangement.

The Chair of the meeting has **no discretion** to extend the time limit.

Speakers may find it helpful to have made some notes on what they want to say, so that they make the most of the speaking time. The notes attached to the original consultation letter from the Planning Officer will have explained the things that the Committee can't take account of - loss of view, property values etc.

### The order of speaking is:

	<b>Planning applications</b>	<b>Enforcement/Tree Preservation Orders</b>
1.	Planning Officer to present item	Planning Officer to present item
2.	Objector(s) <b>(5 minutes)</b>	Land/property owner <b>(5 minutes)</b>
3.	Applicant <b>(5 minutes)</b>	The Council as applicant and/or supporters of the action proposed <b>(5 minutes)</b>
4.	Questions from Committee:	Questions from Committee
5.	Objector(s) <b>(5 minutes)</b> Applicant <b>(5 minutes)</b>	Land/property owner <b>(5 minutes)</b> The Council as applicant and/or supporters of the action proposed <b>(5 minutes)</b>
6.	Sweep up by Planning Officer	
7.	Questions from Committee to Officers	
8.	Debate and decision by Committee	

**Interests**

Councillors must say if they have an interest in any of the items on the Agenda. Interests may be personal or pecuniary. Depending on the interest declared, it might be necessary for the Councillor to leave the meeting during the debate on any given item. Further information regarding declarations of interest can be found in Part 5A of the Constitution - Members' Code of Conduct.

**Call-in**

Call-in **does not** apply to decisions of this committee in respect of **planning** or **licensing** matters. **These are subject to a separate legal appeals process.**

**Minutes**

The minutes briefly summarise the item and record the decision. They do not record who said what during the debate.