South of the Borough Neighbourhood Committee
7 June 2018
South of the Borough Neighbourhood Community Plan
South of the Borough Community Manager

Purpose
To consider the reviewed and updated Neighbourhood Community Plan, which is based on
the priorities identified by residents through the Neighbourhood Conversation held on 21
February 2018. (The Community Plan will continue to be a living document, constantly
updated as priorities are identified via ongoing Community Engagement.)

Recommendations
To Resolve that -
1. the updated Neighbourhood Community Plan set out in Annex 1 of the report be
   noted;
2. any views or comments from the Committee on the Plan (including on the new Topics)
   are taken into account in ongoing review and prioritisation; and
3. a Community Plan Steering Group is re-established (ref. paragraphs 2 and 4 of the
   report) to prioritise actions contained within the Plan.

Key Points
A. On 21 February 2018 the Neighbourhood Committee hosted a Neighbourhood
   Conversation event to which members of the public were invited at Southborough
   School. Attendees were seated by Ward of residence or, in the case of Elected
   Members, Ward represented. During this event, attendees were asked to review
   actions on the Community Plan and highlight other issues that the community felt
   were important to them and required action to address.
B. The updated Community Plan document is attached at Annex 1 to this report. The
   Community Plan is divided into five key areas: Sustainable Travel; Safety and Anti
   Social Behaviour; Planning and Development Control; Traffic; and Parks and Open
   Spaces.
C. In addition, a list of 21 new topics (on the last page of the Plan) reflects comments
   made at the Neighbourhood Conversation, and the Neighbourhood Committee may
   wish to consider whether any of these new topics should be added to the Plan.
D. Previously the development of the Community Plan has been undertaken in
   consultation with a Community Steering Group. It is proposed that a Steering
   Group is re-established to prioritise actions in the Plan.
E. The Community Plan is a living document that will be updated throughout the year.
   The Neighbourhood Committee will receive regular updates on the progress of
   identified priorities.

Context
1. The South of the Borough was the first Neighbourhood to approve a Community
   Plan and have piloted this process, which is now embedded in the Council’s policy.
2. At its meeting on 20 May 2009, this Committee agreed to set up a South of the Borough Community Steering Group drawn from the local community with a responsibility to oversee the drafting of the Neighbourhood Community Plan. In addition to residents, the Community Steering Group had Member representatives from the three Neighbourhood Wards and was chaired by the Neighbourhood Committee Chair. The Terms of Reference for the Steering Group approved by this Committee at its meeting in March 2010 were as follows:

- develop relationships with key stakeholders.
- develop, and coordinate the production of a South of the Borough Community Plan, derived from the local community.
- monitor the implementation of the Action Plan.
- facilitate and coordinate consultation with the wider community through the use of the South of the Borough Community Panel.
- keep the South of the Borough Neighbourhood Committee updated on issues and Progress.
- maintain good communication with the Kingston Strategic Partnership through the Neighbourhood Management team.

Proposal and Option

3. The aim of the Neighbourhood Community Plan is to ensure that wider engagement identifies and prioritises things that really matter to the community. The Plan will act as the record of these priorities and evidence work undertaken with Service Areas and Commissioners in ensuring that local priorities are taken account of when decisions are made.

4. It is proposed therefore that the Steering Group is re-established with the above terms of reference and that anyone who works, lives or plays in the Neighbourhood and is interested in being part of the Steering Group should contact the Community Manager. The Community Manager will aim to convene meetings of the re-established Steering Group and report back to the Committee later in the year.

5. An alternative approach, given that consultation with residents has already been undertaken at the February Conversation, would be for the Community Manager, having taken into account any comments made by the Committee at this meeting, to review and prioritise the Plan, in collaboration with responsible officers in the Council and partner agencies, and in consultation with the Chair and Vice Chair, and report back any updates to the September meeting of the Committee to consider.

Timescale

6. The Neighbourhood Community Plan is a living document, constantly updated as new priorities are identified. Regular updates on progress will be provided to Committee.

Resource Implications

7. The recommendation of the report does not have any direct resource implication other than support by the Community Manager (and relevant officers) for the Community Plan review.

Legal Implications

8. No Legal Implications identified at this time. This will be subject to continual review.
Background documents held by the author of report - Richard Dean, Community Manager, tel 020 8547 5361 richard.dean@kingston.gov.uk:

- Report to Neighbourhood Committee on 2 February 2016