

FULL EQUALITIES IMPACT ASSESSMENT FORM B
Function being assessed: Revised Vehicle Crossover policy
Is this a new function or a review of an existing function? Review of an existing Vehicle Crossover Policy
What are the aims/purpose of the function? The aim of this proposal to review and introduce the revised policy, and updated application procedures and process for the provision of householder applications for vehicular crossovers. This review has been proposed as the current policy and process are dated 2008 and does not provide comprehensive guidance. The procedures and process aims to bring in uniform minimum standards and clear and concise criteria for consistently assessing applications with, thereby reducing potential complaints.
Is the function designed to meet specific needs such as the needs of minority ethnic groups, older people, disabled people etc? The proposals are designed to meet the needs of all residents who may wish to apply for a vehicular crossover to serve the property that they reside in. Disabled applicants will receive an additional benefit of a £100 discount on the construction costs of a vehicular crossover, if their application is approved and proceeds to full construction.
What information has been gathered on this function? (Indicate the type of information gathered e.g. statistics, consultation, other monitoring information)? Attach a summary or refer to where the evidence can be found. Consultation with the four Neighborhood Committees has been undertaken in January 2019. Similar policy is in operation in the London Borough of Sutton since October 2017 and is administered by the Highways and Transport Group in the Shared Environment Service for Kingston and Sutton. The link to the Integrated Impact Assessment which was undertaken in Sutton is here .
Does your analysis of the information show different outcomes for different groups (higher or lower uptake/failure to access/receive a poorer or inferior service)? If yes, indicate which groups and which aspects of the policy or function contribute to inequality? It is envisaged that the revised policy with clarified eligibility criteria, minimum standards, procedures and process will be clearer to understand and will be applied consistently for all applications. Disabled applicants will have an option to receive a £100 discount on the construction costs of a vehicular crossover, if their application is approved and proceeds to full construction.
When will you evaluate the impact of action taken? Give review dates. After policy comes into effect, we will monitor feedback from applicants, which

will determine on the need of evaluation.

Assessment completed by:

NAME: Olga Gilevska

SERVICE: Highways and Transport Group

DATE: 28/01/2019

Please send your completed assessment to your service head. A copy should then be sent to the Equality Adviser.