

Pension Fund Panel

12 February 2019

Work Programme

Report by Head of Investment, Risk and Commercial Finance - Resources

Purpose

To update the Panel on the proposed work programme for the June 2019-February 2020 meetings.

Recommendation

The Panel is recommended to note the programme.

Key Points

A. This report sets out the programme of work which the Panel will need to carry out in the 2019-20 municipal year. The list of dates and the key items scheduled are as follows:

i. 13 June 2019

- Training Session - topic to be advised
- Pensions Administration update
- Performance for Quarter to 31 March 2019
- Presentation by Fund Manager(s) (TBC)
- Equity Portfolio Review
- Triennial Review 2019 Preparations -Presentation by Actuary
- Fund Risk Register
- Business Plan
- Review of Work Programme

ii. 12 September 2019

- Training Session - topic to be advised
- Pensions Administration update
- Performance for Quarter to 30 June 2019
- Presentation by Fund Manager(s) (TBC)
- Investment Benchmarking 2018/19
- Pension Fund Annual Report and Financial Statements
- Update on the London CIV
- Review of Work Programme

iii. 19 December 2019

- Training Session - topic to be advised
- Pensions Administration update
- Performance for Quarter to 30 September 2019
- Presentation by Fund Manager(s) (TBC)

- Triennial Actuarial Valuation of the Pension Fund as at 31 March 2019
- Review of Work Programme

iv. 11 February 2020

- Training Session - topic to be advised
- Pensions Administration update
- Performance for Quarter to 30 December 2019
- Presentation by Fund Manager(s) (TBC)
- Business Plan
- Update on London CIV
- Review of Work Programme

Other items may be added during the year in consultation with the Chair. In addition, at each meeting there will be regular updates as appropriate in respect of the following:

- Finance Shared Service implementation
- Regulatory changes
- London CIV
- Governance arrangements
- Reviews of Policies (as required)
- Any matters referred by the Pension Board

Background papers - none

Author of report

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