

### Governance Arrangements for CRE Residents Ballot

Designation	Responsibility
Assistant Director of Law and Governance and Monitoring Officer	The ballot arrangements
Independent Body	<ul style="list-style-type: none"> <li>● Review the arrangements for voter registration and identification;</li> <li>● undertake or oversee the distribution of the Landlord Offer to eligible residents;</li> <li>● advise the council on the question to be put to residents in the ballot;</li> <li>● ensure that votes cast in ballots are recorded and counted accurately; and</li> <li>● confirm that the ballot is held in accordance with this guidance</li> </ul>
Council's Legal Adviser	Provide expert, independent legal advice to the council on the ballot
Director of Growth	The content of Landlord Offer in consultation with the Portfolio Holder, Opposition spokesperson and affected CRE residents.
AD Contracts and Commercial	Contract administration and management of the Independent Body and Legal Adviser