Purpose
To consider applications for Councillor Ward Funding from Hollyfield School and Anstee Bridge.

Recommendation
That the Committee considers applications for Councillor Ward Funding from Hollyfield School (£900) and Anstee Bridge (£1,465) as set out in paragraphs 2-13 of the report.

Benefits to the Community:
To encourage local voluntary and community sector organisations, faith groups, charities and not-for-profit organisations to access funding and expand their capacity.

Key Points
A. There are three different funding sources under the new Community Grants Programme available for Neighbourhood Committees and Ward Members to support and encourage local voluntary and community activity in their neighbourhoods.

B. The Committee is being asked to consider applications from Hollyfield School (£900) and Anstee Bridge (£1,465) for Councillor Ward Funding (CWF)

C. The agreed guidelines for Councillor Ward Funding is attached as Annex 1

Context
1. There are three different funding sources under the new Community Grants Programme available for Neighbourhood Committees and Ward Members to support and encourage local voluntary and community activity in their neighbourhoods, as follows:

   (a) Neighbourhood Community Grants (previously known as Your Kingston Grants and New Initiatives Grants), of up to £3,000 per application, are available to fund projects/activities/services to benefit communities in each of the four neighbourhood areas. Each Neighbourhood is awarded £20,000 per annum, which is reduced as Neighbourhood Community Grants are awarded throughout the financial year.

   (b) Councillor Ward Funding, at £2,000 per Councillor per financial year, will remain at the discretion of individual Ward Councillors unless the Neighbourhood Committee have decided to pool all or part of the Councillor Ward Funding budget.

   (c) Community Infrastructure Levy (CIL) must be spent on infrastructure needed to support development in the Borough. The upper limit of funding to apply for will be the amount allocated to each Neighbourhood Area - allocation will vary by Neighbourhood and is not time limited.
Councillor Ward Funding Applications

(i) Hollyfield School) The Big Read - £900

2. Each of the schools within the Every Child Every Day Academy Trust intends to launch “the Big Read” for the first time among their Key Stage 3 students and those set to join the schools in September 2020 from feeder primaries. For Hollyfield School, year 6 primary age children from the following schools and their families will benefit:

- St Matthew’s Church of England primary
- Christ Church Church of England primary
- St John’s Church of England primary
- St Andrew’s & St Mark’s St Luke’s Church of England primary
- King Athelstan primary
- Grand Avenue primary
- Lime tree primary
- St Joseph’s primary

3. Between 180-200 primary age students will benefit from this project as well as a further 180 year 7 students on roll at Hollyfield school. Each participating secondary school will give each of the year 6 students who are set to join the school in September 2020 a book. These will be handed out on Induction Day, the day when students come to the school in the summer term to meet their new form teacher and start to find their way around their new school.

4. The book itself will be chosen by current year 7 students, connecting those who are about to join the school to those already in the school. Each school has the freedom to choose the title of the book they are gifting. For current year 7 students this instills a continued love of reading, through the act of collective reading and through the knowledge that they are choosing a present to pass on to the next generation of new entrants to the school.

5. The whole process builds community through shared reading and also eases the anxiety around the transition from primary to secondary school. The project will also ensure that those students leaving local primaries and joining Hollyfield are not among the 383,775 children in Britain who don't own a book.

6. The biggest outlay is the cost of the books themselves. The Every Child Every Day Academy Trust is relying on bulk buying power to reduce the unit cost of the titles to £5 each (max). The requested £900 of Surbiton Councillor Ward Funding will be used to provide books for the future pupils of Hollyfield School.

(ii) Anstee Bridge) Surbiton ‘Unsung Heroes’ Tea Party - £1,465

7. Anstee Bridge supports our vulnerable young people who are struggling with social, emotional and mental health difficulties. Anstee Bridge also encourages all our young people to learn new skills and meet inspiring people in their local community in order to ensure that our young people feel they are part of their local community.

8. Anstee Bridge are seeking £1,415 of CWF for a three week project (every Friday between 9-3pm) for 15 young people (aged 14) to design, plan and run a community tea party in Surbiton to celebrate local unsung heroes who have been
chosen by local ward councillors and the Mayor of Kingston. The sessions will be held on 13th March, 20th March and 3rd April.

9. The first week of planning with the students will be working with a graphic designer/artist to design and produce invitations and art work for the community tea party. This skill will involve learning new techniques and engaging with an inspirational local artist. The young people will then send out hand designed invitations to all of the nominated heroes and guests in the local Surbiton community.

10. In the second week the young people will be able to learn, taught by a local cake designer, how to bake and decorate cakes in preparation for the tea party with our unsung heroes. They will learn all the basic techniques of baking, health and hygiene and also icing techniques.

11. During the last week the young people will bake the cakes, decorate the venue and lay tables for the tea party. They will then learn from a local florist how to make a beautiful floral bouquet which will be given to the nominated unsung heroes, again learning a new skill.

12. Finally our young people will learn how to host a tea party. In the afternoon they will host the event and our young people will be in charge and have roles in the whole event. The handmade bouquets will then be handed out to all of the nominated guests. This will take place on 3rd April between 12:00 and 14:00.

13. Breakdown of costs:
   - Graphic Designer/ Artist for one day (Week 1) - £150
   - Cake maker for two days (Weeks 2 and 3) - £300
   - Hire of florist to produce 12 bouquets with our young people (Week 3) - £615
   - Invitations designed and postage - £100
   - Cake ingredients/refreshments - £150
   - Decorations/ cups/plates - £150
   - Total: £1,465

Resource Implications

14. No additional resources will be required. This will be delivered within budget by existing resources and operates within Financial Regulations.

15. Councillor Ward Funding - The Committee has already allocated £18,605 of CWF this year, £5,395 remains unallocated. If the Committee award the amount requested by the two applications detailed in this report (£2,365) then £3,030 would be available for future applications this municipal year.

Legal Implications

16. The award of Community Funding grants and Councillor Ward Funding grants by the Neighbourhood Committee or councillors should not give rise to any legal implications provided the grants are distributed in accordance with the relevant criteria to appropriate persons, bodies or organisations.

17. Under Section 149 of the Equality Act 2010 (the 2010 Act) the Council must, when exercising its functions, include considering applications for grant, have due regard to the need to eliminate discrimination, harassment and victimisation and other
prohibited conduct, to advance equality of opportunity and to foster good relations between those who share a ‘protected characteristic’ under the 2010 Act and those who do not. A ‘protected characteristic’ is defined as age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. Marriage and civil partnership are also protected characteristics for the purposes of the duty to eliminate discrimination.

**Equalities Impact Assessment**

18. A full EQIA was carried out during the Neighbourhoods Review, this included the consideration of grants and grant allocations.

19. There are no known direct equalities impacts arising from the decisions set out in this paper however, community groups funded through these grants will need to consider equalities when planning their projects and/ or submitting bids.

**Health & Sustainability Implications**

20. Organisations and groups are encouraged to submit grant applications that promote the health and wellbeing of their local communities.

**Road Network Implications**

21. Grant awards are unlikely to impact on local road network or parking issues. However, in the event of a grant being considered where road closures may apply i.e. street play/ playing out/ community road party, the Neighbourhood Manager will review and liaise with Highways and road network officers.

**Background papers** held by the author of the report: James Geach, Neighbourhood and Communities Manager, james.geach@kingston.gov.uk, Tel 020 8547 5062

- None other than those referred to in this report